

The Town of Wallingford

Field Use Agreement

Organization: _____ Organization Contact: _____

The applicant, _____ agrees to abide by and enforce the rules of conduct for its participants, officials and spectators, and assumes responsibility and supervision of the property and spectators during use.

This agreement extends to: _____ field(s)

This agreement runs from _____ to _____ Fields will be used (Circle) M/T/W/Th/F/S/Su

Failure to follow this agreement may impact the organization's standing. These rules are subject to change.

1. FIELD(S)

- a. Do not alter or install equipment without the prior written approval of the Parks and Recreation Manager
- b. Enjoy your time, but do not interfere with a volunteer or employee of the town and their duties

2. INSURANCE, INDEMNITY AND HOLD HARMLESS

- a. The organization must attach or mail in a copy of General Liability Insurance with a minimum of \$1,000,000 per occurrence to the Wallingford Town Clerk with a copy to be kept on file with the Town.
- b. The organization agrees to indemnify, defend and hold harmless the Town of and from any and all claims for damages, including for bodily injury or property damage, in any way arising from the organization's use of the Town's parks or park equipment or facilities pursuant to this Agreement, to include any damages for bodily injury to employees of the Town or for property damage to Town property.

3. PAYMENT

- a. Any payment will be negotiated with the Town based on past agreements/practices, duration of use, participation of Wallingford residents, and the nature of the organization using the field. Payments will be determined by the Recreation Committee in consultation with the Selectboard.
- b. Payments should be made to the Town Clerk and should be made prior to field use.

4. PROHIBITED ITEMS

- a. Use of tobacco products and tobacco substitute products such as vapor products is prohibited in Town parks including all fields and their accompanying stands or grounds.
- b. Consumption of alcohol or possession of unsealed containers or firearms is prohibited within Town parks.
- c. Inappropriate, lewd, or indecent conduct or language is prohibited within Town parks or during a sporting event.

5. SIGNAGE

- a. Temporary signage may be displayed as needed. Requests for commercial signage or signage that promotes a local business or cause must be approved by the Recreation Committee.
- b. All signage must be removed at the end of the event.

6. SUPERVISION

- a. A responsible adult must be present at all times. That individual, and the designated representative, is responsible for supervision of property, participants, and spectators during use.
- b. The Town incurs no responsibility to supervise the organization’s activities in the Town parks their equipment or facilities. The organization and its members use the Town parks, equipment and facilities at their own risk.

7. TRASH

- a. All trash must be placed in proper receptacles. If an excessive amount of trash is created, it is the responsibility of the organization organizing the event(s) to discard this trash.
- b. Please clean up any areas in use including dugouts and areas surrounding the fields.

8. WEATHER

- a. Good judgement must be used when determining conditions. Do not use fields when the weather is likely to cause injury to a participant or the field.
- b. The Town of Wallingford may also determine use during severe weather, if it's likely that damage (due to use) will occur, or if the organization has damaged the fields given weather conditions.

9. MAINTENANCE

- a. ANY organization using the Town's fields MUST maintain the field they are using for the duration of its use. Maintenance could include (but is not limited to):
 - 1) Lining the fields
 - 2) Raking clay
 - 3) Repairing any damage/wear caused by normal use (or misuse) by the organization
 - 4) Removal of trash (noted above) or equipment
- b. Any expendable supplies (chalk, lining paint, etc) are the responsibility of organization using the field. Any supplies belonging to the Town and/or Recreation Committee are not to be used.
- c. No chemicals, fertilizer, or hazardous substances shall be used at the ballfield for any reason. The Wallingford village main water well is located at the ballfield and cannot risk contamination. No vehicles/machinery may be operated on any ballfield without first seeking permission from a member of the Recreation Committee who will obtain approval from Fire District #1 so as not to harm the water well or slope to the well.

Questions or concerns should be addressed to the Town Clerk. Representatives of the organization requesting the use of Town fields may also be requested to attend a Recreation Committee meeting to discuss their request.

Designated Representative’s Name: _____ Date: _____
Signature: _____ v.1.0 '25