

Wallingford Energy Committee
Draft Minutes for Tuesday, Feb. 3, 2026
5:30 PM at 75 School Street
Wallingford VT Town Hall

Members Present: K. MacLauchlan, D. Blodgett, K. Welch, J. White, T. Fort
Others Present: G. Mayer (Selectboard Liaison)

- Additions/Deletions to Agenda
 - Energy Committee members joined the Third Act Simplify Solar Campaign Kick-off & Training Webinar after other meeting business was completed.

- Approve Minutes of Jan. 6th Meeting: Approved with edit

- Public Comments: None

- Town Solar Array
 - Maintenance
 - Snow rake purchased and modified with pipe insulation to prevent scratching of solar panels. It was used following the last snow storm and worked well. Pushed snow from top panels off back of the array and pulled snow forward off lower panels. Need to be careful that clips on panels do not rip the foam insulation on the rake. Rake stored under oil tank canopy for members to clear array panels on volunteer basis following snow storms.
 - Group metering account designation
 - All 6 Wallingford municipal electric meter accounts have been submitted to GMP for virtual/remote group net metering. Initial percent allocation was based on the most recent bills. The percent allocation can be adjusted up to 4x per year. During this initial year, we will sum the electric bills for each of the 6 meters quarterly and submit any necessary group designation adjustments to GMP to ensure that all power generated by the array benefits the town rather than expiring due to the 1 year limit on banked power. Depending on the extent of changes/updates needed, we may be able to find an allocation that does not require regular updating.
 - Federal Tax Credits
 - Town Clerk communicated that she will work with tax specialist to submit pre-registration for solar federal tax credits

- Town Hall Heating and Cooling
 - Windows
 - Jay, Ken, and Tom will meet at Town Hall on 2/4/26 to examine all accessible windows and determine the best approach to address any drafts.
 - Heat Pump Settings and Operation
 - Town Clerk has been experimenting with different heat pump settings. A setting of 78 will be used during the analysis period when temperature data loggers are positioned throughout the room.
 - Heat pump maintenance
 - Following discussion of potential maintenance routines, the Committee decided to stay with the preliminary recommendations of periodically monitoring head filters and having all units (inside and outside) professionally cleaned every other year. Based on status at initial professional cleaning, frequency could be adjusted.
 - Temperature monitoring
 - Data loggers were purchased and will be placed throughout the building as well as 1 outside to see how heat pumps work under different external conditions. Town Clerk's office will be assessed first, followed by 2nd floor.

- Town Energy Plan
 - State Climate Guides: Wallingford was one of 6 towns selected to participate in the Vermont State Climate Planning Guide Pilot Program. As a result, we will be receiving free climate resilience technical assistance from state and regional resources, as well as a private consulting company.
 - Enhanced Energy Plan will be incorporated into the broader municipal plan. Energy Committee updates to the plan are pending revised data input from RRPC.

- New business from the floor - None

- Meeting adjourned at 6:50pm

- Next Energy Committee Meeting will be on Tuesday 3/3/26 at Town Hall.