

Wallingford Selectboard

Meeting Minutes

September 15, 2025

Selectboard Members Present: Anne Awad, Rob Barker, Kathy Luzader, and Glenn Mayer. Carolyn Behrendt did not attend.

Others Present: Sandi Switzer, Cecile Betit, Sandy Bruno, Kevin Bruno, and Greg McCormack from Peg TV.

K. Luzader called the regular meeting to order at East Wallingford Fire Station at 6:33 p.m.

Agenda Amendments. None.

Minutes. R. Barker made a motion that was seconded by G. Mayer to approve the 08/18/25 meeting Minutes. Motion carried (4-0). A. Awad made a motion that was seconded by G. Mayer to approve the 09/02/25 meeting Minutes. Motion carried (3-0). R. Barker abstained since he was not at that meeting.

Pay Orders. G. Mayer made a motion that was seconded by A. Awad to approve the 09/16/25 pay order total of \$30,724.42. Motion carried (4-0).

Road Commissioner Report. Road Commissioner Phil Baker was not present.

Honorable Mentions. Julie Sharon for an outstanding job as Wallingford Town Clerk and Treasurer. Good luck in your retirement.

Public Comments. Cecile Betit thanked the Selectboard for hosting the meeting in East Wallingford but added very few people know the fire station address. She said future meetings away from Town Hall should include the address on the agenda.

Sandy Bruno asked why the Highway Department was not conducting roadside mowing. R. Barker said the road commissioner's roadside mower was being repaired. Ms. Bruno asked why the grader was idle on Dawson Hill Road. She said Fieldstone Way and Sugar Hill Road are washboards. Kevin Bruno asked if the road crew should attend grading courses. Ms. Bruno added they leave "guardrails" at the edges of roads they have graded with no place for water to drain.

Wallingford Fire Dept Coin Drop Request. By consensus, the Board approved a request by John Thomson and Michael Hughes on behalf of the Wallingford Fire Dept for a coin drop on Saturday, October 11 with a rain date of Sunday, Oct. 12 to run from 7:30 a.m. on Route 7 near the Rotary Building to 3:00 p.m.

Highway Department Sand Shed – Replacement Plan. K. Luzader and G. Mayer provided an overview of a virtual meeting with Tim Dall of DuBois & King on design/bid/build options for the sand shed. The conversation included distributing the existing Request for Proposal (RFP) to large contractors like Russell Construction, Naylor Breen and Neagley & Chase in order to obtain comparison prices to the Breadloaf bid received. Another option was to go to voters in March requesting funds for design/permitting/bid. Once the design/permitting was completed, the next steps were to issue an RFP, select a contractor then go back to voters for implementation funds. K. Luzader said sand shed replacement would require a 30-year bond to fund it and the Board

needed to determine the construction costs. By consensus, the Board agreed to send the RFP to large contractors in an effort to obtain comparison bids.

Local Hazardous Mitigation Plan. VT Emergency Management (VEM) included the Town of Wallingford as an applicant town for Building Resilient Infrastructure and Communities (BRIC-23) funding to update the Town's Local Hazardous Mitigation Plan (LHMP). FEMA pulled BRIC funding last April/May. By consensus, the Board approved seeking a Municipal Planning Grant rather than out of pocket payment to fund the LHMP update. The document is set to expire March 1, 2026 lowering the ERAF rating to 7.5 percent until it is updated.

Delinquent Tax Collector and Data Clerk Resignations. The Board by consensus accepted Jill Stone Teer's notice of resignations as Delinquent Tax Collector and data lister clerk effective September 30, 2025.

K. Luzader noted whoever was appointed to that position would serve until Town Meeting in March then would have to run for election for the remaining two years of the three-year term. She added Julie Sharon was interested in the delinquent tax collector position.

K. Luzader said the data clerk was an appointed position and Jill Stone Teer would provide the training. She said new Assistant Town Clerk/Treasurer Kim Sharp was interested.

By consensus, the Board agreed to post job openings for the two positions for two weeks.

October Meeting Schedule. By consensus, the Board agreed to hold just one meeting in October – on October 6th – since Town Administrator Sandi Switzer would be out of town for the second meeting of the month.

Agenda Building. K. Luzader said Sinking/Reserve Fund would be added to the next agenda; along with policy discussions related to recreation committee residency requirements and municipal employee minimum age limits.

Selectboard Concerns. R. Barker said he would like to take the lead on pursuing a crosswalk for Route 7 near the Citgo station. There was a brief discussion about lights, signage etc required for the crosswalk on a state highway. The town administrator said she forwarded relevant VTrans requirements and contact information to R. Barker that she had obtained from prior discussions on this matter.

Other Business. There was no interest in pursuing extended warranties from Elan City for flashing radar signs.

A.Awad made a motion that was seconded by G. Mayer to adjourn at 7:20 p.m. Motion carried (4-0).

Submitted By: Sandi Switzer/Town Administrator

APPROVED THIS 6th Day of October in the year 2025:

Wallingford Selectboard

Anne Awad_____

Rob Barker _____

Carolyn Behrendt _____

Kathy Luzader _____

Glenn Mayer _____

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