

Wallingford Selectboard

Meeting Minutes

August 17, 2024

Selectboard Chair Kathy Luzader called the regular Selectboard meeting to order at 6:30 p.m.

Selectboard Members Present: Rob Barker, Carolyn Behrendt, Justin Jankus, Kathy Luzader and Mark Tessier.

Others present: Sandi Switzer and Tom Fort.

Agenda Amendments. None.

Minutes. M. Tessier made a motion that was seconded by R. Barker to approve the 08/05/24 Meeting Minutes. Motion carried (5-0).

Pay Orders. R. Barker made a motion that was seconded by J. Jankus to approve the 08/20/24 pay order total of \$155,065.31 after \$305 was added to reimburse Shannon Pytlik for film costs related to an outdoor movie event on August 23rd (as part of a Community Foundation grant). Motion carried (5-0).

Road Commissioner's Report. None. Town Administrator Sandi Switzer reported the Town was awarded a Better Roads grant of \$8,096 for a state required Road Erosion Inventory (REI). She noted Rutland Regional Planning Commission (RRPC, who conducted the last REI) would conduct the next inventory for the grant amount. She said she contacted Alan May from Better Roads to inquire who else conducted inventories in order to get multiple estimates (per the Purchasing Policy). She said Mr. May advised most municipalities hire their regional planning commissions to do the work and he offered no other suggestions. There were no objections from the Board to pursue RRPC.

M. Tessier asked about roadside mowing with Phil Baker's mower down. He suggested the road crew use the excavator with attachment to clear some brush.

M. Tessier requested two batteries be purchased for the radar signs installed on Route 7 and Route 140E in order to adjust signs to stop numerical flashing as advised by Vtrans' officials.

Honorable Mentions. Mark Barone and Michael Hughes for assistance with the Town Hall elevator; Jill Stone Teer and Lawrie Roundy for assistance retrieving data from the Concession's surveillance system; Bruce and Maureen Duchesne for making repairs to the Concession stand door after it was vandalized;

Public Comments. None.

Heating and Cooling Systems at Town Hall. The Board was in receipt of Bill Lohsen Plumbing and Heating's estimate to install heat pumps including two condensers and six heads for the Town Hall first floor. M. Tessier expressed concern regarding bracket mounts for the condensers at the rear of the building due to Historic Preservation's request the condensers be detached.

Energy Committee member Tom Fort said the Period of Performance in the revised Request for Proposal for Heat Pumps/Resistance Units would need to be modified to indicate second floor heat pumps could be installed next spring. He noted electrician Robbie Stubbins could calculate a load count to determine electrical needs for the heating and cooling system. There was a discussion as to whether the Town would need to go out to bid on the electrical portion of the project per the municipal Purchasing Policy. The town administrator explained the policy required two written bids for items under \$5,000. M. Tessier made a motion that was seconded by C. Behrendt to approve the revised Request for Proposal with Period of Performance adjustments and pads rather than bracket mounts. Motion carried (5-0).

M. Tessier asked the town administrator to request Bill Lohsen resubmit his bid without the bracket mounts. He further requested Mr. Fort to reach out to an electrician for load calculations.

By consensus, the Board directed the town administrator to contact Champlain Valley Fuels to request they extend fuel oil purchases at the same per gallon rate as last winter.

Flag Football. By consensus, the Board approved Eric McKee working with the Town's Recreation Committee on flag football as a Rec event at municipal facilities this August and September. This means the Town's insurance would provide coverage (no additional cost). Mr. McKee is required to collect waivers for each participant and provide copies to the Town.

Zoning Question on November State Ballot. J. Jankus made a motion that was seconded by C. Behrendt authorizing a question related to proposed zoning be included on the November election ballot mailed out by the state at no cost to the Town. Motion carried (5-0).

Town Hall Painting. The town administrator said Tom Fort had inspected the Town Hall painting and caulking work performed by Kevin McNally. She noted the few items found were addressed to complete satisfaction. The final payment for the balance of his work was included in the approved 08/20/24 pay orders.

September Selectboard Meeting. By consensus, the Board moved the first meeting of next month to Tuesday, September 3rd due to the Labor Day holiday.

Selectboard Concerns. None.

Other Business. M. Tessier asked about the notifications sent out regarding the Reappraisal beginning this summer. K. Luzader explained notifications were in the property tax bills and informed residents of the pending assessor visits. She said postcards would be sent out two weeks in advance and residents were welcome to make appointments.

By consensus, the Board approved hiring Hubbard Brothers to pump the concession stand septic tank and inspect the system for any issues related to toilets overflowing. They acknowledged the Town would hold off boarding up the structure until the Recreation Committee can get a contractor's estimate for upgrades.

C. Behrendt made a motion that was seconded by M. Tessier to adjourn at 7:15 p.m.

Submitted By: Sandi Switzer/Town Administrator

APPROVED THIS 19th Day of August in the year 2024:

Wallingford Selectboard

Carolyn Behrendt _____

Rob Barker _____

Justin Jankus _____

Kathy Luzader _____

Mark Tessier _____