

Wallingford Selectboard

Meeting Minutes

March 4, 2024

Selectboard Members Present: Carolyn Behrendt, Bruce Duchesne, Justin Jankus, Kathy Luzader, and Mark Tessier.

Others present: Sandi Switzer, Julie Sharon, Phil Baker and Maureen Duchesne.

Selectboard Chair Bruce Duchesne called the meeting to order at 6:00 p.m.

Agenda Amendments. None.

Minutes. K. Luzader made a motion that was seconded by J. Jankus to approve the 02/27/24 Meeting Minutes. Motion carried (5-0).

Pay Orders. K. Luzader made a motion that was seconded by J. Jankus to approve the 03/05/24 pay order total of \$50,950.67. Motion carried (5-0).

Road Commissioner's Report. Road Commissioner Phil Baker said the road crew was busy roadside mowing on Creek Road, Haven Hill Road, East Street and West Hill Road. He said he received a complaint about the roadside mowing on West Hill Road. Mr. Baker said he would visit the area but that the mowing was taking place within the Town's Right of Way.

Town Administrator Sandi Switzer said FEMA requested a scope of work with estimated project cost for Creek Road Bridge following the July 2023 flood. Mr. Baker said no other work would be performed besides filling pavement holes already completed. The town administrator indicated Road Foreman Steve Lanfear recommended withdrawing Waldo Lane and Creek Road Bridge from the FEMA Damage Inventory due to minor repairs that would not meet the \$3,800 per project threshold. Mr. Baker agreed with the recommendation and there were no objections from Board members.

Honorable Mentions. Lois Johnstone, Denise Eddy, Barbara Boucher, Barb Kaminski, Carol Macleod for preparing monthly newsletters for distribution.

Public Comments. None.

Roll of Development Review Board Alternates. B. Duchesne said Joyce Barbieri requested clarification regarding when alternates should be called to serve on the Development Review Board and when alternates should participate at DRB hearings rather than attend as a citizens.

The matter was tabled with the Board requesting the town administrator seek VLCT guidance.

Liquor, Tobacco and Tobacco Substitute Applications. J. Jankus made a motion that was seconded by K. Luzader to approve a second class liquor license, a tobacco license and a tobacco substitute license for Cumberland Farms on Main Street; a second class liquor license, a tobacco license and a tobacco substitute license for Jiffy Mart on Route 103; second class liquor license, a tobacco license and a tobacco substitute license for Midway Oil on Main Street. Motion carried (5-0).

Town Administrator Combined Time Off. By consensus, the Board approved the town administrator carrying over her balance of Combined Time Off into the next fiscal year due last summer's vacation plans being cancelled to stay in Town after the July 2023 flood event and working on federal holidays to respond to FEMA requests.

Selectboard Concerns. K. Luzader said she received a complaint regarding citizens not cleaning up after their dogs especially in the village, the recreational area off Meadow Street and Stone Meadow. She asked about signage. C. Behrendt said responsible pet owners should clean up after their dogs. The town administrator said she would submit a reminder post for the next newsletter. J. Jankus suggested purchasing a 3-month supply of bags for Stone Meadow and the recreation area.

M. Tessier suggested Town committee chairs be invited to the reorganizational meeting on April 1 to discuss plans for the next year along with budget matters. C. Behrendt said it was a good idea along with meeting regularly throughout the year to open lines of communication between the Board and municipal groups. By consensus, the Board agreed for some groups to be invited to the April 1 meeting and other groups invited to the April 15 meeting.

Other Business. B. Duchesne noted the Energy Committee would be attending the next meeting to review Town Hall Heat Pump Request for Proposal.

B. Duchesne said Rutland Regional Planning Commission would hold an event at the Gilbert Hart Library on March 30 to gather input on a regional plan update.

B. Duchesne said the town administrator was working with Watersheds United of Vermont to closeout the Elfin Lake erosion reduction design grant. The town administrator said she had been communicating with Conservation Commissioners regarding a team effort to submit a WUV Implementation Grant application due in August.

The next Selectboard meeting will be Monday, April 1, 2024.

K. Luzader made a motion that was seconded by J. Jankus to adjourn at 6:38 p.m. Motion carried (5-0)

Submitted By: Sandi Switzer/Town Administrator

APPROVED THIS 1st Day of April in the year 2024:

Wallingford Selectboard

Carolyn Behrendt _____

Bruce Duchesne _____

Justin Jankus _____

Kathy Luzader _____

Mark Tessier _____