

Wallingford Day Meeting
July 10, 2023

Present: Maria French, Jane Duda, Monica DeLorme, Barbara Boucher

- 1) Meeting called to order 6:30pm
- 2) Changes to Agenda: Contingency Plan for Wallingford Day
- 3) Minutes from 6/29/23 approved
- 4) No Public Comments
- 5) Communications Update & Discussion: Jane reports that social media sites and the Wallingford Day page continue to be updated daily by category, and have been well received, and frequently shared. Housekeeping (parking, Rec Field activities, etc) will be posted Thursday, and contingency plans/urgent plans for rain will be posted by Maria on Friday. Courtney from The Mint is busy with their move, and this year will not work for them in terms of activities. We will contact them again in the Fall, after the move. Jane will contact PegTV for potential Day Of coverage.
- 6) Music Update. Michael is on music and is all set. The Rec Field is currently flooded.
- 7) Food Update: Monica or Jane will get permitting applications to Food Truck vendors tomorrow in time for processing with Erika on Wednesday.
- 8) Activities update: Stacy is getting the Scavenger Hunt and The WD Map ready! Maria is posting on FPF to invite people of all ages to help decorate for the bike parade and participate in helping with activities. She will also advertise our need for two or more pop up canopies for shade/water stations at the Rec Field. Jane will get small cups for the water stations.
- 9) Review of The Schedule & Jobs That Need to be Done by Us, Day Of include (1) getting sign easels to Clare tomorrow(Jane/Maria/Julie) (2) asking for volunteer picture- takers of the events to send to the Wallingford Day address for promotion (Maria)(3) trash pick-up on Sunday (Jenn/Maria)(4) The keeper of the gate key for the fireworks, ask Julie for the key (Monica) (5) Maria will be in touch with Bruce Duchesne later in the week about Rec Field conditions for the Fireworks (6) Michael will be in charge of blocking off musician's access by the Rec Field, cones for parking spaces for the Food Trucks, and coordinating water stations.
- 10) Contingency plan for a Wet Wallingford Day includes a Good Weather/Waterlogged Rec Field Scenario, in which case, Jane will update social media and make a sign postponing fireworks and redirecting kid's activities and evening music. Food trucks will stay in the Village center, with canopies set up on library lawn. All other events are on, rain or shine. If there are heavy rains or thunder, all outdoor activities at the Rec Field will be cancelled. If the Rec Field is flooded, we will check in with the library to see if children's activities can be moved to the library lawn. Fireworks will be postponed. The bike parade can be moved to Village Center. Marisa will decide whether to host the boats. Maria will check with Julie about moving afternoon/evening music to Town Hall.
- 11) Next Meeting scheduled for Wednesday, July 26th at 6:30
- 12) Meeting adjourned at 7:51 pm