

Wallingford Recreation Committee meeting minutes from December 12, 2023

Meeting started at 5:30

Present: Shannon Pytlik, Mark Noble & Brian Ferguson

Public present: No public present

Approve agenda: Brian motioned to approve the agenda, Shannon 2nd, approved

Approve minutes: Brian motioned to approve minutes from November 9, 2023, Mark 2nd, approved.

Public comment: No public comment

Review and edit the draft FY 24 budget

Questions for Julie/Sandi:

- What is the revenue from summer camp, lake admissions and the concessions?
- What are the head counts for season passes vs entrance of individuals?
- Is the mowing a contract amount for the season or per mow cost?
- Will we receive any more bills for the electric/phone/staff in this budget year?
- The water invoice is taken out of maintenance wouldn't this be more appropriate in the lake expense category?
- Where did \$1200 Lohsen check end up going back into the budget?

Recreation	ADOPTED 23-24 budget	Actual 23-24	PROPOSED 24-25	Notes
5801 · Elfin Lake Salaries CONCESSION/ ENTRY/ LIFEGUARD	10,400	9,431	10,400??	Budget enough for lifeguard on weekends.
5901 · Summer CAMP Recreation Salaries	8600	9693	10000	Pay reasonable hourly wages or we won't be able to maintain high quality staff.
5803 · Telephone	325	256.97	300	
5804 · Electric ELFIN and MS Park	450	387.65	600	Recommend keeping the electricity on all winter

				for the security system at MS park.
5805 · Maintenance	2500	3362	10000	There is a lot of deferred maintenance needs. Last year Rec was told we could access the building fund if needed, but then were told no when we asked to take the very high plumbing out of the building fund. So 2K of a \$2500 budget line went to one plumbing issue. The security system was supposed to come out of FY 21-22 funds but did not for some reason.
5806 · Portable Restroom	1375	690	1380	Budget \$115/mo
5807 · CAMP Field Trips	1800	2000	2000	
5808 · Lake Supplies EXPENSES	525	395.33	600	Lifeguard training reimbursement plus other supplies
5809 · Recreation Supplies CAMP	400	454.64	500	
5810 · Lake Concession SUPPLIES	1300	1348	1400	Candy, soda, pocorn etc
5812 · Mowing	3000	2550	3000	
5814 · Youth Sports	500	0	500	Baseball/softball or field maintenance for these sports
5815 · Great Elfin Lake 5K				NA
5816 · Wallingford Day	1750	1983	2000	Pursue a Sinking Fund?
5817 · Recreation Programs	750	0	750	
5820 · Recreation CD Account Closeout			0	
Memorial Day Parade			0	

Total RECREATION		\$43,430	
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Plan to use youth sports line item for the baseball/softball to bring down registration fees or on the field maintenance.

We don't know if FEMA will cover the damage to the south field but it needs work. It is very sandy which may be ok for T-ball.

Review expenses thus far for FY 23
Completed above in budget discussion.

Meadow Street Park - Review VLCT Report Table
Completed as part of above discussion but we need estimates for some maintenance items.

Water at Meadow Street continuation

We will continue the conversation at the next meeting nothing can be done now. There is a big hole where the water was that needs to be filled in.

Next Meeting Agenda Building

- Maintenance needs at Meadow Street Park and Elfin Lake
- Rec Programs funding – options for using this budget line
- Water at Meadow Street Park
- Budget - Review questions about 23/34
- Budget - Proposed 24/25
- New members

Adjourn

Meeting adjourned at 7:05

Minutes Approved: 01/11/24