

Wallingford Selectboard

Meeting Minutes

June 19, 2023

Selectboard Members Present: Carolyn Behrendt, Bruce Duchesne, Justin Jankus, Kathy Luzader and Mark Tessier.

Others present: Sandi Switzer, Julie Sharon, Sumio Seo, Maria French, Monica DeLorme and Jane Duda.

Selectboard Chair Bruce Duchesne called the meeting to order at 6:30 p.m.

Agenda Amendments. None.

Minutes. M. Tessier made a motion that was seconded by K. Luzader to approve the 06/05/23 Meeting Minutes. Motion carried (4-0). J. Justin was not present for this vote.

M. Tessier made a motion that was seconded by B. Duchesne to approve the 05/15/23 minutes. Motion carried (3-0). K. Luzader and C. Behrendt abstained.

Pay Orders. K. Luzader made a motion that was seconded by M. Tessier to approve the 06/20/23 pay order total of \$214,087.44. Motion carried (5-0).

Road Commissioner's Report. None.

Honorable Mentions. ARPA Committee for their diligent work on 27 applications and submitting a final report to the Selectboard with spending recommendations; Bruce Duchesne for filling in at the transfer station; Anne Awad, Bert Jones, Colin Whitehouse, and Cynthia and Richard Holden for beautifying the gardens around Boy With the Boot; and Ken Welch and David Castonguay for assisting with Request for Proposals for Town Hall projects.

Public Comments. None.

Rutland County Sheriff Contract for FY'24. The Board reviewed the Rutland County Sheriff's Law Enforcement Agreement for July 1, 2023 thru June 30, 2024 at \$46.83 per hour capped at \$57,882 based on 24 hours per week. K. Luzader made a motion that was seconded by C. Behrendt to approve the contract. Motion carried (5-0).

Wallingford Day. Maria French provided an overview of the Wallingford Day events. She said the bike parade last year went smooth. This year she would like to move the route to River Street for fewer street crossings, less traffic and to avoid an inappropriate sign on Railroad Street. K. Luzader said she thinks it is a safer route. Ms. French said the schedule featuring food trucks, booths, music and fireworks will be finalized on Thursday. She encouraged attendees to park away from the ballfield area and walk if possible. Jane

Duda asked about a Green Mt. Power agreement for a banner. M. Tessier said they are working on it. Ms. Duda said the banner across Route 7 would not likely happen this year.

Liquor License Application. Monica DeLorme provided an overview of Wallingford Village Market at the Block and steps taken to open. K. Luzader made a motion that was seconded by J. Jankus to approved the Wallingford Village Market's second-class liquor license (beer and wine) for 123 South Main Street. Motion carried (5-0).

Gilbert Hart Library Bulk Mail Request. J. Jankus made a motion that was seconded by C. Behrendt to approve Gilbert Hart Library's request to use the Town's bulk mail permit for a fundraising letter. Motion carried (4-0). K. Luzader abstained.

July Selectboard Meeting Schedule. M. Tessier made a motion that was seconded by K. Luzader to hold just one meeting in July on Monday July 17th. Motion carried (5-0).

Recreation Committee – Ballfield Water. Board members reviewed cost proposals for water at the ballfield to include curb stop that self- drains when closed, an isolation valve inside the shed, vandal resistant spring loaded faucet that auto closes sent by Recreation Committee member Shannon Pytlik as follows: Bill Lohsen \$1,200; Bill Jones \$1,622. She provided excavation estimates: F.A.S. Trucking and Landscaping for \$100/hr and Kevin Ruane for a \$600 flat fee. The meter removal and installation was \$25 each time with no permit from Wallingford Fire District #1 required. Recreation Committee Chair Sumio Seo said the committee recommended Kevin Ruane for excavation and Bill Lohsen for water installation.

Town Administrator Sandi Switzer said non-employee work agreements and contracts must be signed and certificate of insurance forms collected prior to the work. Town Clerk and Treasurer Julie Sharon offered to assist with paperwork. M. Tessier suggested the road crew do the excavation work. J. Jankus suggested tabling the road crew doing the excavation. K. Luzader said the water for the first year would only be on during special events. She said if it goes well, the Board could consider expanding water access in the future. C. Behrendt suggested posting a sign water available only for Town events.

Mr. Seo said the Recreation Committee wanted to purchase at a cost of \$655 four vandal proof cameras, a locking enclosure and connectors from Amazon to be installed at the ballfield shed with committee members donating a monitor, mouse, wire, extension cord and installation. He said the committee wanted to proceed with ordering the system. M. Tessier offered cable for the project.

Energy Committee Town Hall Weatherization Update. The Board reviewed the Energy Committee's Requests for Proposals for sealing air leaks and insulating the Town Hall basement as well as painting exterior Town Hall trim and sealing windows with an issue date of July 12 and a bid opening September 5. K. Luzader made a motion that was seconded by J. Jankus to approve RFPs to be issued to qualified contractors. Motion carried (5-0).

By consensus, the Board appointed Tom Forte to the Energy Committee.

VHB Design Contract. The Board reviewed VHB Consultants' agreement for design services for School Street sidewalks at a cost of \$77,060. K. Luzader made a motion that was seconded by C. Behrendt to approve the agreement. Motion carried (5-0).

By consensus, the Board approved adding Shayna Lillis as project designer to the list of VHB personnel.

Selectboard Concerns. B. Duchesne said the Board agreed in the past the road crew should work five 8-hour days not four 10-hour days and he opposed 10-hour days. By consensus, the Board agreed until the road foreman attended a Selectboard meeting to make a case for the switch.

B. Duchesne said in response to a recent road crew accident the road should be reminded to adhere to all safety requirements.

Other Business. B. Duchesne said Elfin Lake public beach opened June 17.

It was noted Sam Groom still does not have a lifeguard certification and his hourly wage was based on that certification.

The Town received \$5,600 from the Grants in Aid Equipment program.

The meeting adjourned at 7:24 p.m.

Submitted By: Sandi Switzer/Town Administrator

APPROVED THIS 17th Day of July, 2023 Wallingford Selectboard

Carolyn Behrendt _____

Bruce Duchesne _____

Justin Jankus _____

Kathy Luzader _____

Mark Tessier _____