

## Wallingford Selectboard Meeting

### Minutes

May 2, 2022

Selectboard Members Present: Carolyn Behrendt, Bruce Duchesne, Justin Jankus, Kathy Luzader and Nelson Tift.

Others present: Sandi Switzer, Steve Lanfear, Phil Baker, and Anne Awad.

Selectboard Chair Nelson Tift called the meeting to order at 6:30 p.m.

**Agenda Amendments.** By consensus, the Board approved the agenda with no changes.

**Minutes.** J. Jankus made a motion that was seconded by B. Duchesne to approve the 04/18/22 Meeting Minutes. Motion carried (4-0). K. Luzader did not vote as she was not in attendance.

J. Jankus made a motion that was seconded by B. Duchesne to approve the 04/21/22 Special Meeting Minutes. Motion carried (3-0). K. Luzader and C. Behrendt did not vote as they were not in attendance.

**Pay Orders.** K. Luzader made a motion that was seconded by B. Duchesne to approve the 05/03/22 pay order total of \$1,594,218.16. Motion carried (5-0).

**Honorable Mentions.** Bruce Duchesne for volunteering to fill in at the transfer station when Art Nemeth was sick; the Conservation Commission for overseeing Green Up Day activities; and Julie Sharon on her 20<sup>th</sup> year working for the Town of Wallingford in a variety of posts, including Town Clerk and Treasurer, Assistant Town Clerk and Treasurer, and Town Administrator.

**Road Commissioner's Report.** Road Commissioner Phil Baker said he inspected the bike jumps at Stone Meadow and planned to remove them next week along with a tree on the Outer Limits Trail. Road Foreman Steve Lanfear said the road crew would work on the Elfin Lake Road next week and cut back the brush. Town Administrator Sandi Switzer indicated the Better Roads Grant project on West Hill, Dugway and Mooney Roads must be completed by mid-June in order for the Town to be reimbursed. Mr. Lanfear said he had a culvert at the town garage for the grant project.

**Salt Shed.** Mr. Baker said he would like to demolish the salt shed and then extend the roofline of the sand shed to create a space for salt storage. He said it would require block walls and a dirt floor (no concrete pad). The town administrator said she had been exploring grant opportunities with Rutland Regional Planning Commission's Devon Neary, who advised a design would boost the grant application process. B. Duchesne suggested ARPA funds could be used to pay for a design. By consensus, the Board approved K. Luzader contacting Stanley Wilbur to inquire whether he would be available to assist and at what cost. N. Tift asked Mr. Baker and Mr. Lanfear to create a sketch with dimensions as a reference guide.

**Catch Basin Cleaning.** The Board reviewed estimates from A1 Sewer and Drain Service (\$2,500 for a full day) and Windriver Environmental (\$1,950 plus \$219/ton disposal fee) to clean the Town's 21 catch basins. Mr. Baker said he spoke with a representative from A1 who would dispose of any debris in the Town's sand pile. By consensus, the Board agreed with the road commissioner's recommendation to hire A1.

**Summer Paving.** Mr. Baker indicated Taft Terrace was in dire need of paving and he expected it to take the entire FY'23 \$65,000 paving budget.

**Overweight Vehicle Permit.** Mr. Baker said Johnson Energy wanted clarification on use of Van Wyck Bridge. He said the Town could not impose a weight limit on a vehicle delivering fuel oil, but he advised the Town to prohibit tandem trucks on the bridge. By consensus, the Board agreed to leave the posted weight limit on Van Wyck Bridge at 16,000 lbs. and approve an overweight vehicle permit for Johnson Energy up to the requested maximum weight of 35,000 pounds with no tandem trucks allowed.

**Public Comments.** N. Tift noted Mark Barone had resigned as fire warden. By consensus, the Board accepted his resignation and requested a letter of appreciation be sent.

**Counselor in Training Program.** By consensus, the Board approved Lisa Cotrupi's request to initiate a Counselor in Training Program as part of the four-week Summer Recreation Program with a nominal fee per candidate and limit the numbers to 1 or 2 individuals per week.

**Elfin Lake Water Testing.** Board members discussed the frequency of water testing at Elfin Lake public beach this summer. The town administrator advised Endyne Labs based in Lebanon, NH charged \$25 per test with a one-time fee of \$20 to ship bottles and they offered courier services from a location in Rutland. C. Behrendt said the Summer Recreation program would be meeting four weeks at the lake and the Town charged visitor fees to access the public beach. She said the Town should do its due diligence and test weekly. After further discussion, K. Luzader made a motion that was seconded by C. Behrendt for weekly water tests. Motion carried (5-0).

**Master Gardner Project at the Boy With the Boot Garden.** Anne Awad provided an overview of a Memorandum of Understanding from the University of Vermont related to the Master Gardner project approved for the Boy With the Boot garden. She explained the project involved a five-year plan for the space and would feature volunteer assistance. In response to a question from B. Duchesne, Ms. Awad said UVM would conduct necessary background checks on participants. J. Jankus asked Ms. Awad to write up a brief synopsis of the project for the municipal website and Ms. Awad agreed. By consensus, the Board approved Anne Awad's request for a Town representative to sign the Memorandum of Understanding. It was noted this garden and fountain were not on municipal property.

Ms. Awad said the town administrator and the town clerk and treasurer had been very helpful throughout this process.

**Sidewalks.** K. Luzader provided an overview of a sidewalk site visit she attended with RRPC's Devon Neary, ARPA Committee members Peg Soule and Bruce Dobbins, and the town administrator. She said there were two grants available– a large grant with an 80/20 split and a small grant with a 50/50 split. She said Mr. Neary calculated replacement of School Street sidewalks would be around \$500,000 with the grant covering \$400,000 and the local match \$100,000. She said a smaller grant could be used for Depot Street sidewalks, but no cost estimate was provided at this time.

After a brief discussion, Board members by consensus agreed to send a letter to the ARPA Committee expressing interest in using ARPA funds for grant matches. Board members requested Mr. Neary provide an estimate for Depot Street sidewalk replacement.

K. Luzader said during the site visit she had noticed faded crosswalks in several locations, including Route 140W near Depot and Florence as well as the intersection with Waldo Lane. She further noted the Yield sign near Depot and Railroad should be replaced with a yellow yield sign for improved visibility. There was a brief discussion about the need for crosswalks on Main Street. The Board directed the town administrator to contact VTrans Brian Sanderson about adding Route 7 crosswalks.

**Selectboard Concerns.** N. Tift directed the town administrator to sign Road Crew member Laurie Phillips up for a Vermont Local Roads grader workshop.

**Other Business.** N. Tift noted the Conservation Commission and town administrator were working on another grant application to address Elfin Lake public beach erosion issues.

K. Luzader made a motion that was seconded by J. Jankus to adjourn at 7:49 p.m. Motion carried (5-0).

Submitted By: Sandi Switzer/Town Administrator

APPROVED THIS 16th Day of May, 2022 Wallingford Selectboard

Carolyn Behrendt \_\_\_\_\_

Bruce Duchesne \_\_\_\_\_

Justin Jankus \_\_\_\_\_

Kathy Luzader \_\_\_\_\_

Nelson Tift \_\_\_\_\_