

## Wallingford Selectboard Meeting

### Minutes

April 4, 2022

Selectboard Members Present: Carolyn Behrendt, Bruce Duchesne, Justin Jankus, Kathy Luzader, and Nelson Tift.

Others present: Sandi Switzer, Erika Berner, Bruce Dobbins, Lisa Cotrupi, Monica DeLorme, Thomas Fort, Jordan Jankus, Maria French, and Greg McCormack.

Selectboard Chair Nelson Tift called the meeting to order at 6:30 p.m.

**Agenda Amendments.** By consensus, the Board approved the agenda with no changes.

**Minutes.** K. Luzader made a motion that was seconded by B. Duchesne to approve the 03/21/22 Meeting Minutes. Motion carried (5-0).

**Pay Orders.** K. Luzader made a motion that was seconded by J. Jankus to approve the 04/05/22 pay order total of \$11,673.22 after Cleverbridge was adjusted to \$74.99. Motion carried (5-0).

**Honorable Mentions.** N. Tift said Wallingford Rotary prepared over 100 pork dinners as a fundraiser. Erika Berner said there were 108 paid orders plus 17 dinners for volunteers, including 10 Mill River Union High School students.

**Public Comments.** None.

**VTrans Class 2 Paving Grant Application.** By consensus, the Board approved submission of a VTrans Class 2 paving grant application for a section of Route 140W in the amount of \$118,800 with a 20 percent local match.

**Conservation Commission Grant Application.** Conservation Commission member Thomas Fort provided a brief overview of the Association of Vermont Conservation Commissions (AVCC) Tiny Grant application in the amount of \$600 for Stone Meadow site and trail assessments. He said the purpose was to get a professional trail builders blank slate assessment of Stone Meadow. Mr. Fort said the group would pursue other grants in the future to implement projects that emerged from the assessment.

After a brief discussion, the Board by consensus approved the grant application.

**Rotary Coin Drop Request.** Erika Berner requested permission for a coin drop on Saturday, July 23 (rain date July 30) from 10:00 a.m. to 1:00 p.m. to benefit Wallingford Rotary. She said the coin drop location would be in front of the Rotary Building on Route 7. She said funds raised went to Mill River scholarships and other Rotary projects.

N. Tift asked if Rotary had sought permission from VTrans. Ms. Berner said she would contact VTrans after the Town approved the event. By consensus, the Board approved the coin drop request.

**Transportation Advisory Committee.** Erika Berner notified the Board she no longer wished to represent the Town on the Transportation Advisory Committee. Bruce Dobbins offered to take her place. By consensus, the Board appointed Mr. Dobbins to the one-year post.

**Summer Recreation Program Update.** Summer Recreation Program Co-Director Lisa Cotrupi expressed concern regarding the reduction in the FY'23 line item for field trips as rates would likely be higher this year due to fuel prices. She provided financial details for past field trips and she said transportation totals on pay orders included more than one destination. As an example, she said an invoice over \$1,000 included trips to the Norman Rockwell Museum, the Vermont Marble Museum and White's Pool.

She K. Luzader and C. Behrendt offered to donate a portion of their Selectboard stipends to offset the field trip expenses.

Ms. Cotrupi provided an overview of the Counselor in Training program to offer youngsters who aged out of the Summer Recreation program the opportunity to participate for a nominal fee of \$25 to \$30. She said these youngsters would help plan activities and mentor campers. She developed an application form for this program. J. Justin recommended an end of the season survey/review of the program and Ms. Cotrupi agreed. He asked about insurance coverage and Ms. Cotrupi said she would look into it. Board members agreed to revisit the Counselor in Training program at an upcoming meeting.

N. Tift asked about summer salaries. It was agreed this item would be on the next agenda.

K. Luzader noted she would not be at the next Selectboard meeting.

Town Administrator Sandi Switzer said there had only been one lifeguard application submitted to the Town and that individual would not be available during the second week of summer camp. J. Justin recommended advertising on social media. C. Behrendt suggested Instagram or TicTok.

**Wallingford Day.** Maria French provided an overview of the events planned for Wallingford Day – July 16. She said it was an all-day event with food trucks, fireworks, community wide yard sales, an Historic walking tour, games and music. She said Wallingford Day organizers needed volunteers, especially for set up and breakdown.

The town administrator said organizers could obtain a fireworks application from the Wallingford fire chief who would then seek Selectboard approval.

There was a discussion regarding the location of food trucks with site suggestions like the Gilbert Hart Library, Oddfellows Block, the Congregational Church and St. Patrick's Church. Erika Berner (who serves as zoning administrator) said food truck owners were required to obtain permits.

Ms. French said the Town managed Wallingford Day funds, which she said had a balance of \$6,700 to be spent by June 30<sup>th</sup>. She said money was raised through various

fundraising efforts, donations and sponsorships, including a generous donation from Barbara Kaminski for fireworks. She said she was informed the Selectboard did not want the Town in the banking business for non-municipal groups. B. Duchesne said the Selectboard had directed funds managed by the Town be spent by the end of the fiscal year. He said the Board had planned to appropriate an amount (\$1,000 to \$1,500) to be included in the FY'24 budget for the annual event. Ms. French said Wallingford Day had operated under the auspices of the Recreation Committee in order to maintain municipal insurance.

B. Duchesne noted there could be an issue if municipal books were audited and the Town was collecting and writing checks for a non-municipal group. He said the Town should only be handling money for municipal groups. J. Jankus and Carolyn Behrendt expressed support for the event and noted it helped unify the community. Ms. Cotrupi said Wallingford Day brought business to town. N. Tift explained the Town was required to perform audits from time to time and municipal payments related for an event that was not a function of the Town could be an issue. Ms. Berner suggested Wallingford Day become a sub-committee of the Recreation Committee. J. Jordan asked Ms. French to explore how other municipalities handled similar festivals/events.

**Elfin Lake Projects - Mural.** Monica DeLorme presented a sunflower themed canvas painted by Macey DeLorme Smith as a sample of her work for a prospective mural to be painted on the Elfin Lake concession stand exterior wall facing the lawn. She estimated the mural would take 40 hours at a cost of \$800 for labor plus materials. Ms. DeLorme explained it would take four gallons of paint at \$50 per gallon. As an alternative, she said Macey DeLorme Smith could paint scattered sunflowers for a lower rate.

Town Administrator Sandi Switzer said former Selectboard member John McClallen had offered to donate his \$1,000 stipend for the mural. After a brief discussion that included Ms. Smith's experience painting murals as well as the addition of a sealant, B. Duchesne made a motion that was seconded by K. Luzader to approve hiring Macey DeLorme Smith to paint a sunflower themed mural on the concession stand at a cost not to exceed \$800 for labor and reimburse for actual material expenses for four gallons of paint. Motion carried (5-0). By consensus, the Board accepted Mr. McClallen's offer to use his stipend to offset the cost of the mural's labor and materials.

**Dock/Raft.** Board members reviewed estimates, product descriptions and warranty details from High Country Aluminum Products and Dock Doctors for a 10'X10' raft/dock for the Elfin Lake public beach out of the Recreation Committee certificate of deposit.

Board members expressed preference for Dock Doctors' galvanized steel raft with Weardeck finish at \$4,736, which included a ladder, anchor, harness and chain, 50 miles free delivery and then \$4/mile at an estimated 8 miles for \$32. It was noted Dock Doctors 10-year warranty was for workmanship on the product that Dock Doctors manufactured. Floats and Weardeck decking were warrantied through their specific companies and the

cedar had no warranty. By comparison, High Country's hard plastic raft was \$5,292 with additional fees for anchor system and the warranty was for five years.

After further discussion, K. Luzader made a motion that was seconded by C. Behrendt to approve the purchase of the Dock Doctor's raft. Motion carried (5-0). By consensus, the Board opted for the Weatherwood finish.

**Recreation Committee Appointments.** B. Duchesne made a motion that was seconded by K. Luzader to appoint Sumio Seo, Jordan Jankus and Brian Ferguson to the Recreation Committee as they had all signed and returned Recreation Mission Statements. Motion carried (5-0).

**Liquor License Applications.** K. Luzader made a motion that was seconded by C. Behrendt to approve liquor licenses for Sal's (first class and outdoors); Midway Oil (second class); Family Dollar (second class); Jiffy Mart (second class) in East Wallingford; Victorian Inn (first class, catering, and outdoors); Main Street Café (first class); Cumberland Farms (second class). Motion carried (5-0).

**Town Hall Floor Refinishing.** K. Luzader made a motion that was seconded by B. Duchesne to pay Don Tredtin's estimate of \$2,400 out of the Building Fund to refinish the Town Hall second story floors. Motion carried (5-0).

**Selectboard Concerns.** K. Luzader said the Recreation Committee at budget time had indicated F. A. S. Trucking and Landscaping would provide landscaping services to feather the edges of the basketball court. After a brief discussion, K. Luzader made a motion that was seconded by J. Jankus to hire F. A. S. Trucking and Landscaping for \$700 labor and materials. Motion carried (5-0).

**Other Business.** N. Tift noted the Town had received a letter from Blue Cross Blue Shield CEO Don George.

He noted the town administrator had submitted documents urging Congressman Peter Welch to recommend the inclusion of the Creek Road bridge rehabilitation project in an Appropriations bill.

N. Tift said a representative of Unison had contacted the Town regarding a cell tower buyout. Board members agreed they would be willing to have a conversation.

K. Luzader made a motion that was seconded by J. Jankus to adjourn at 7:49 p.m. Motion carried (5-0).

Submitted By: Sandi Switzer/Town Administrator

APPROVED THIS 18th Day of April, 2022 Wallingford Selectboard