

Wallingford Selectboard Meeting
Minutes
June 7, 2021

Selectboard Members Present: Bruce Duchesne, John McClallen, Rose Regula, and Nelson Tift. Kathy Luzader did not attend the meeting.

Others present: Sandi Switzer, Julie Sharon, Phil Baker, Cassie Ahearn and Keith Shelvey.

Selectboard Chair Nelson Tift called the meeting to order at 6:30 p.m.

Agenda Amendments. Town Administrator Sandi Switzer said Wendy Savery requested a Gilbert Hart Library trustee appointment be added to the agenda. By consensus, the Board agreed.

Minutes. B. Duchesne made a motion that was seconded by R. Regula to approve the 04/19/21 Meeting Minutes. Motion carried (4-0). R. Regula made a motion that was seconded by J. McClallen to approve the 05/17/21 Meeting Minutes. Motion carried (4-0).

Pay Orders. R. Regula made a motion that was seconded by J. McClallen to approve the 06/08/21 pay order total of \$108,526.27. Motion carried (4-0).

Public Comments. None.

Selectboard Designate to the Gilbert Hart Library Board of Trustees. The town administrator indicated Gilbert Hart Librarian Wendy Savery sent an email earlier in the day recommending Rachael Burch be appointed as the Selectboard designate to the Board of Trustees to fill a seat following the resignation of Pat Pranger.

After a brief discussion and questions regarding the term of the appointment, the Board tabled this matter.

Road Commissioner Report. Road Commissioner Phil Baker said he met with paving contractors that morning and visited Route 140W, Church Street and Olde Pine Lane. He said there was \$50,000 in the paving budget. He said the VTrans paving grant application submitted by the town administrator was approved by the state to pave a mile of Route 140W. The total project cost of \$84,000 required a 20 percent local match. Mr. Baker recommended using the Supplemental Income of \$21,564 for local matches VTrans paving and structures' grants. Board members agreed.

He said the road crew graded Hartsboro and West Hill roads and would be tackling Sugar Hill next.

The town administrator said she had contacted state Agency of Natural Resources Josh Carvajal about any necessary permits for the Maple Street bridge grant project awarded

through a VTrans Structures grant. Total project cost is \$18,600 with the Town responsible for a 10 percent local match.

The town administrator indicated Rutland Regional Planning Commission's Steffanie Bourque strongly recommended the Highway Department begin planning now on a schedule and budget to upgrade all High Priority road segments listed in the Road Erosion Inventory. High Priority road segments must be brought up to state standards by 2025.

Mr. Baker said the gravel brought in for basketball paving equipment has been removed.

The town administrator passed on a message from Kathy Luzader requesting the basketball backboards or hoops be adjusted to meet regulation heights. Mr. Baker said he would have the road crew attempt to raise the rim heights.

B. Duchesne noted VLCT wanted the area where the skateboard ramp will be installed blocked off to vehicles. Mr. Baker said he would haul in some logs.

Mr. Baker said his recommendation for Elfin Lake public beach would be to cut a couple of trees down and install them where the loose retaining wall timbers were removed then backfill the area. Cassie Ahearn suggested adding a rain garden to the lawn along with annual loads of sand for the beach.

Summer Road Crew Hours. By consensus, the Board agreed the road crew should continue working five 8 hour days.

Skateboard Ramp. Keith Shelvey said he would provide the Town with final pictures and a materials list. He said volunteers would drive stakes into the cement for anchors. He said the material cost last fall would have been \$3,600 and it was now up to \$5,600 to \$5,800.

Mr. Shelvey thanked John McClallen for donating his \$1,000 Selectboard Salary to the skateboard ramp project.

He said the plan was to install the ramp on June 16th. He requested the road crew deliver a load of wood chips from True Temper to the ballfield on that day so volunteers working on the ramp could also spread the wood chips. Mr. Baker agreed.

Mr. Shelvey offered to pressure wash the tennis court. Mr. Baker offered to provide a tank of water for that purpose.

Water at the Meadow Street Ballfield. There was a review and discussion regarding Bill Lohsen's estimate of \$995 to run a separate line from across the road with a curb stop in order to have water at the ballfield. The cost does not include excavation or water usage fees.

Mr. Shelvey said not many parks in the state have water. Ms. Regula agreed.

B. Duchesne recommended contacting Fire District #1 as owners of the water system and Simon's Operations Chris Hayes as system operator. N. Tift agreed and J. McClallen said the Town has no authority over the district water system.

Elfin Lake Public Beach Retaining Wall Estimates. Ms. Ahearn provided the Board with F. A. S. Trucking and Landscaping's estimate of \$7,570 and Meticulous Mowing's estimate of \$14,900 to replace the retaining wall.

N. Tift said Mr. Baker's suggestions under his Road Commissioner report to install logs and sand rather than replacing the entire retaining wall as described in the estimates was a good solution and more economical. He said he had reviewed state shoreline requirements and did not think this project required any permits.

The town administrator said Ms. Luzader preferred weekly water tests at the lake. By consensus, the Board agreed on three water tests this summer prior to the weekly Summer Recreation Program camps.

Elfin Lake Lifeguards. By consensus, the Board agreed Alia Lunna would provide lifeguard coverage Mondays thru Fridays and there would be no coverage on the weekends due to a lack of applicants.

Board members agreed to leave up No Lifeguard on Duty signs at the lake.

Investment Report and Policy. The Board reviewed the municipal Investment Policy and semi-annual Investment Report submitted by the town clerk and treasurer.

Rotary Coin Drop. By consensus, the Board approved Steve Benard's request to hold a coin drop on behalf of Wallingford Rotary on July 9 from 9 a.m. to 1 p.m. with a September 11 rain date.

Building Committee. By consensus, the Board appointed Joyce Barbieri, Jay White, Robbie Stubbins, Bill Lohsen and Anthony Fahoury to the Building Committee for 3-year terms.

B. Duchesne said the first step would likely be an evaluation of Town Hall.

Fire Warden/Deputy Fire Warden Appointments. By consensus, the Board approved state appointment of Mark Barone and Martin Rabtoy as Fire Warden/Deputy Fire Warden respectively.

Town Hall Lighting Estimate. By consensus, the Board agreed to hire Jeffrey Duchesne as a temporary employee as advised by VLCT to repair the elevator emergency light and install two new lights near the basement food shelf with wages and materials to total his \$1,100 estimate.

Highway Department Supervision of Grant Projects. The Board by consensus agreed with Mr. Baker's recommendation that Road Crew member Charlie Woods would supervise Grants in Aid and Better Roads projects. A discussion regarding an increase in hourly wage as a result of increased responsibilities was tabled.

Selectboard Concerns. N. Tift informed Board members there were some issues with the Zoning computer hard drive.

Grants in Aid. N. Tift made a motion that was seconded by R. Regula to sign the Letter of Intent for a \$16,875 Grants in Aid project with the state paying \$13,500 and the Town responsible for an in-kind local match. Motion carried (3-1). J. McClallen voted in the minority.

Other Business. None.

Meeting adjourned at 8:52 p.m.

Submitted By: Sandi Switzer/Town Administrator Date Approved: 06/21/21