

Wallingford Selectboard Meeting
Minutes
November 2, 2020

Selectboard Members Present: Bruce Duchesne, John McClallen, Patricia Pranger (via Zoom), Rose Regula, and Nelson Tift. The meeting was held via Zoom audio conference call.

Others present: Sandi Switzer, Trisha Nash, Tracy Byford and Gary Fredette.

Selectboard Chair Nelson Tift called the meeting to order at 6:30 p.m.

Agenda Amendments. None.

Minutes. B. Duchesne made a motion that was seconded by R. Regula to approve the 10/19/20 Minutes. Motion carried (5-0).

Pay Orders. P. Pranger made a motion that was seconded by R. Regula to approve the 11/04/20 pay order total of \$1,610,333.33 after \$42.50 was added for Steve Lanfear's prescription plan reimbursement. Motion carried (4-0). B. Duchesne abstained as there was an invoice for electrical work on the pay orders from a family member.

Road Commissioner Report. None.

N. Tift said River, Maple and Route 7 pavement excavations must be repaved before winter.

Grants In Aid Intent to Participate Notice. B. Duchesne made a motion that was seconded by R. Regula to approve submission of an Intent to Participate Notice for the next round of Grants in Aid. Motion carried (5-0).

Public Comments. Tracy Byford requested a key to the tennis court in order to play pickle ball weather permitting. R. Regula explained the net had been taken down and the facility locked for the winter.

After further discussion, the Board by consensus agreed Ms. Byford could pick-up a key at Town Hall Mondays through Thursdays and then at the Regula home Fridays and weekends.

North Main Street Tree Replacement. Board members agreed by consensus, the state should grind the stump and plant a new tree after VTrans removed the tree in the state Right of Way near the Rotary building. J. McClallen offered to assist the tree warden with grinding the stump if the state does not grind it.

Wallingford Elementary School Snow Removal. By consensus, the Board agreed the Mill River Unified Union School District and not the Town should be responsible for snow removal at Wallingford Elementary School this winter.

Sidewalks. N. Tift said for too long the Town and Fire District #1 have not taken advantage of grants available to improve sidewalks due to a debate over which entity is responsible for

maintenance. He said funds should be set aside in the Town and FD#1 perspective budgets for a grant local match in order to pursue funding.

After further discussion, the Board agreed both entities should work together to improve sidewalks.

Road Erosion Inventory Submission Form. By consensus, the Board authorized N. Tift to sign the Road Erosion Submission form and send it along with the required \$240 payment to the state as part of the state's Municipal Roads General Permit.

Copier. By consensus, the Board approved the Town pursue the purchase of a new copier with the estimated \$4,000 in remaining funds from the Center from Tech and Civic Life Grant.

Selectboard Concerns. J. McClallen revisited the Board's decision to disallow use of transfer station punch cards for items other than solid waste. R. Regula said transfer station employees had fielded few complaints.

Other Business. B. Duchesne suggested contacting Royal Glass or Portland Glass for Town Hall weather stripping estimates.

Town Administrator Sandi Switzer said a Rutland County Solid Waste District representative had made an informal visit to the transfer station and provided some suggestions, including updating the Management Plan. She said Transfer Station employee Jim Regula was reviewing the plan for needed updates.

Board members agreed the Employee Handbook should be updated to address an employee requirement to provide a physician's note if out of work more than five days as well as new language on employee work emails.

The meeting adjourned at 7:40 p.m.

Date Approved: 11/16/20

Sandi Switzer/Town Administrator