

Workplace Safety Committee Meeting
Minutes
June 19, 2017

Workplace Safety Committee Members Present: Michael Hughes, Jim Regula, Sandi Switzer and Mark Tessier

Others Present: None

M. Hughes called the meeting to order at 5:35 p.m. at Wallingford Town Hall.

Agenda Amendments. None.

Minutes. M. Tessier made a motion that was seconded by J. Regula to approve the Minutes of the 12/05/16 meeting. Motion carried (4-0).

Mission Statement. Committee members approved the Mission Statement by unanimous consent.

Monthly Training. M. Hughes invited both M. Tessier and J. Regula to meet with firefighters at the fire station to share information such as water sources and locations to be used to fight fires.

He said monthly employee training sessions could focus on a wide range of topics and he offered to schedule a hands-on fire extinguisher demonstration.

M. Tessier said training sessions should include transfer station and Town Hall employees as well as the road crew.

M. Hughes said he would forward documents to the Town Administrator on a variety of workplace safety topics for monthly tailgate sessions. As an example, he said there could be a discussion regarding no cell phone use while operating municipal vehicles.

Public Comments. None

Other Business/Announcements. S. Switzer announced the Town was awarded a VLCT Pacif Safety Equipment Grant for a variety of equipment for the town garage, transfer station and Town Hall. She said purchases would be made after July 1.

J. Regula said various chemicals brought to the transfer station posed fire hazards. He suggested the town purchase safety goggles and rubber aprons for employees handling the chemicals.

The meeting adjourned at 5:55 p.m.

Date Approved:

Sandi Switzer, Committee Clerk

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