

Town of Wallingford Development Review Board (DRB) Special Meeting Minutes
6:30 pm April 10, 2017 Town Offices, 75 School St. Wallingford Village

Members Present: William Brooks (Chair), Erika Berner, Jillian Burkett **Members Absent:** CA Martin
Also Present: Jeffrey Biasuzzi, Zoning Administrator (ZA) & recorder

Chairman Brooks opened the Special Meeting at 6:30 pm; which was electronically recorded.

W. Brooks asked for a MOTION to accept the Special Meeting's Agenda. E. Berner Moved to accept agenda, J. Burkett seconded, all approved and Motion passed.

As there was no members of the Public in attendance to offer comment, W. Brooks requested a MOTION to enter Deliberative Session to continue deliberations on Application 17-07 by MT Associates, dba Midway Oil Co., to replace an existing exterior wall mounted non-illuminated store sign with a wall mounted and (internally) illuminated wall sign in the same location. The Chairman further requested the Zoning Administrator stay, to offer input as requested, on the applicable Zoning Regulations. E. Berner so Moved to enter Deliberative Session with the ZA in attendance. J. Burkett seconded, all approved and the DRB went into Deliberative Session.

W. Brooks requested a MOTION to exit Deliberative Session and issue the Boards' instructions to the ZA. E. Berner so Moved, J. Burkett seconded, all approved, and the Board went back into open meeting.

W. Brooks made a MOTION to DENY the request for an internally illuminated sign, as requested in Application 17-07; but also MOVED to APPROVE a Non-Illuminated Sign of the same design as depicted in the application; without the need for any additional permitting application or fee. E. Berner so Moved to deny the illuminated sign; but approve a non-illuminated sign of same design in the same location as identified in Application 17-07. J. Burkett seconded, all approved and Motion passed.

The DRB instructed the Zoning Administrator to prepare a draft of the Board's decision, and email to voting members for review and revision. When the Members send to the Chairman their revisions or approval of a final version, the Chairman is authorized to forward a signed decision to the ZA, who will deliver an amended Permit 17-07, which DENYS an illuminated sign. A Non-Illuminated sign of same design and location may be approved by the ZA without any additional permit application requirements.

E. Berner made a MOTION to approve the Special Meeting Minutes of 3/24/2017. J. Burkett seconded, all approved and Motion passed.

E. Berner made a MOTION to set the future date for the DRB to meet subject to any application or appeal as necessary, and ADJOURN this Special Meeting. J. Burkett seconded, all approved; and the Special Meeting ended at 7:07 pm.

Respectfully submitted by: Jeffrey Biasuzzi, Jeffrey Biasuzzi

Approved: William H. Brooks