

Recreation Committee minutes*

***These are unofficial Minutes subject to approval at the next regular meeting.**

July 2, 2014

Present: Dana Jones, Diane Baker, Joan Lattuca

Visitors: Kim Phillips, Tara Goodall

The meeting was called to order at 6:35

Approval of 5/27/14 minutes: There was a discussion re: amending the minutes to include the discussion about patrons signing out equipment at the lake. Dana made a motion to approve the meeting minutes to include the above discussion. Diane seconded. Minutes were approved.

Public input: Kim would like to discuss the summer rec. program. The committee decided to table that discussion until after executive session.

The committee entered executive session at 6:35 to discuss a personnel matter. The committee came out of executive session at 7:04. Diane will contact the camp staff and lake lifeguards to review expectations for summer camp employees and lifeguards. The meeting is tentatively scheduled for Monday, July 14th at 6:30. The committee will meet with Tara at 6.

Protocol/expectations were reviewed. Kim Phillips questioned whether the rec. program had a first aid kit. Currently, there is one at the school and one at the lake. She also asked if there was an injury report form available to be filled out in case a staff member or camper is injured. A form will be developed.

At the end of the rec. program the director will turn all camp materials into Sandi at the town hall.

Kim asked if children knew of the camp schedule in advance. Tara explained that a plan is always in place and that she and the children attending discuss and decide what activities will happen on a given day. She stressed the importance of the children having a say in program activities. Joan suggested

that a visual product outlining a general schedule may be helpful for parents and children.

Diane gave Tara a copy of the contact list for summer staff.

Due to a lack of coverage tomorrow and the fact that Julie and Sandi were not going to be at the Town Hall Thursday because of the holiday, Joan, Diane, and Tyler will share coverage for Thursday afternoon.

Entered executive session at 7:46 to discuss a personnel matter. Came out of executive session at 8:01.

Joan moved to ask Selectboard to schedule 2 lifeguards at the lake so lifeguards can have breaks during their shifts. Dana seconded. Motion approved.

Diane will email Julie and Sandi re: the need for an orange rescue float for each lifeguard.

The ropes/buoys marking the swimming area have not been installed yet. Do we need to order? Who installs?

Discussed the new sign. Dogs are allowed on a leash. There was discussion about dogs being at the lake when it is open to the public. The sign says no diving. There is some confusion about when that rule took effect and the reasoning behind it.

Rec. program attendance: Week 1: 13, Week 2: 18.

Meeting adjourned at 8:38p.m.