

Wallingford Fire District #1
MINUTES OF THE PRUDENTIAL COMMITTEE MEETING
September 5, 2018

Called to Order:

Marty called the regular meeting to order at 6:00pm with Scott Sendra, Kandie Stocker and Marianne Goulet, the clerk/treasurer present.

Agenda Additions/Deletions: None

Visitors: Gary Wells

The Prudential Committee presented Gary with an updated Caretaker's agreement for the Lodge. The updated agreement is changing Gary from an Independent Contractor to an Employee and also adding in that during the winter months Gary will be snowplowing the sidewalks.

Approval for Minutes:

Scott made a motion to approve the minutes from August 15th, it was seconded by Marty, Kandie abstained as she was not at that meeting, with no other discussion the motion carried (2-0).

Approval for the Fire District Pay Order:

Kandie made the motion to approve the pay orders as presented and it was seconded by Scott. With no discussion the motion carried (3-0).

Old Business:

Marty stated that he received the quote from Woodline to repair the roof leak at the Lodge. The quote was \$443.91, which was much lower than the \$850 quote we received from Dale Lincoln. Marty told Woodline to go ahead with the repair as soon as they could fit it in. Repair was done August 29th. Woodline did state that the remainder of the roof is at its limit and starting to rot. It will need to be fixed in the near future. This will be tabled until spring.

Suburban Propane sent a tech out to the Lodge to check the pilot lights. It was determined that people were putting a fan in the doorway of the kitchen and it was blowing the pilot lights out. This type of fan shouldn't be brought into the kitchen. The board discussed purchasing two 20" box fans, one for each of the windows in the kitchen. This way one would blow in air and the other would blow air out. Kandie made a motion to approve the purchase of two box fans, Scott seconded it. With no further discussion the motion carried (3-0).

Marty brought up that we could purchase a bulletin board to have at the Lodge for important notices. We can put all the notices on the bulletin board in a designated section for all of the renters to read upon arrival. Right

now notices are scattered throughout the Lodge. This bulletin board would be placed on the porch so that when renters and guests arrive they will see it clearly. The area on the porch will need to be measured and then we can get pricing. This is tabled until the next meeting.

Marty spoke with Mountain View Equipment about the tractor. They took the pipe off and it was disintegrated. The shaft and hub are worn. Labor is expensive and time consuming. New estimate is between \$3,300 to \$4,250 for all the parts needed and the labor. Scott made a motion to approve the work on the tractor, Kandie seconded it. With no further discussion the motion carried (3-0).

Scott researched some prices on desktops from Best Buy, as well as the Staples quote Marianne had received. Kandie made a motion to approve up to \$800 to purchase a new desktop computer, Scott seconded it. With no further discussion the motion carried (3-0).

Marianne presented Kandie with the breakdown of the S.O.S. contract as she was not at the last meeting. Currently our contract with S.O.S. is 67-70 hours per week at \$12,020 per month. The second option is cutting down to 65 hours per week at \$11,696.34 per month. This will save \$323.66 per month, however, anything over 65 hours will be charged overtime. The third option was to cut down to 60 hours per week at \$11,027.60. Right now S.O.S. needs to be here more than 60 hours a week, therefore option #3 won't be reasonable as we would end up paying more with the overtime. Kandie made a motion to go with option #2 and cut down S.O.S. to 65 hours per week instead of the 70 we are currently getting. Scott seconded the motion. With no further discussion the motion carried (2-1).

New Business:

The board went over all the monthly financial statements and signed off on them.

Marianne stated that due to the lightning strike that hit the siren at the town hall a few weeks ago, she has contacted Catamount to come take a look and see what the damage is and will cost. Depending on the damage done we could file an insurance claim to pay for the repair.

Also due to the lightning strike a few weeks ago, the communications with the reservoir and the South Main pump station crashed. This caused the controls not to communicate with each other. S.O.S. has been having to manually pump. Currently we have two 620i controllers that need to talk to each other. There is one at the reservoir and one at the tank. Each of these have a modem and a radio. We have one spare modem on hand and they no longer make them. Chris emailed Marianne the estimates on purchasing a refurbished one that can ship on the day it is ordered and also an estimate to repair the 620i controller located at the reservoir. The repair takes 3-4 weeks. Chris recommends buying the refurbished one at \$1,300 and also having the reservoir controller rebuilt at \$700-\$800. Chris said that they are still running and checking these manually. Eventually these will all need to be upgraded as the controllers we have are becoming obsolete. With the refurbished one and the rebuilt one they could last for 10 to 20 years. Chris stated that most of this may be covered under insurance due to the lightning strike. Scott asked Marianne to get a hold of VLCT and see what they would cover. Scott made a motion to approve Chris' recommendation of purchasing the refurbished controller and also to repair the other one. Kandie seconded the motion and with no further discussion the motion carried (3-0).

Marianne presented the board with the grand list results for Fire District #1 and what the Fire District tax rate would need to be. Marianne stated that the tax rate is the same as last year. Scott made a motion to keep the rate the same, Kandie seconded it. With no discussion the motion carried (3-0).

Public Comments:

None

Other Business/Announcements: None

Executive Session:

Scott made a motion to enter executive session for a legal matter at 7:10 p.m. Kandie seconded the motion. Motion carried (3-0). The Board emerged from executive session at 7:35 p.m. with action to make a revision to the delinquent tax collector policy per VT Statute.

Next Meeting:

The next regular meeting will be scheduled on Wednesday, September 19, 2018 at 6:00pm at the Fire District office.

Adjournment:

Kandie made the motion that the meeting adjourn and Scott seconded the motion. No further discussion. Motion carried (3-0). The meeting adjourned at 8:50 pm.

Respectfully Submitted:
Marianne Goulet - Clerk/Treasurer

Date Approved: 09/19/2018