

Shoreland Project Registration

Under Chapter 49A of Title 10, § 1446(a)

For Shoreland Permit Program Use Only

Application Number:



VERMONT DEPARTMENT OF
ENVIRONMENTAL CONSERVATION
WATERSHED
MANAGEMENT DIVISION
LAKES & PONDS PROGRAM

Public Recording: To prevent a potential title encumbrance, an approved copy of this registration form must be recorded in the land records of the municipality (or municipalities) in which the project is located. Be advised that registrations shall take effect 15 days after being accepted by the Shoreland Permit Program unless additional information is requested or the applicant is notified that an individual permit is required for the proposed project.

Submission of this registration constitutes notice that the person in Section A intends to create impervious surface and/or cleared area within the Protected Shoreland Area, and certifies that the project will comply with Chapter 49A of Title 10, § 1446(a). All information requested on this registration form must be provided, and the requisite **\$100.⁰⁰** registration fee must be submitted made payable to the State of Vermont, to be deemed complete. Refer to The Vermont Shoreland Protection Act - A Handbook for Shoreland Development and related instructions for guidance in completing this registration application.

Limitation: The registration process *cannot* be used to create more than a *maximum total per parcel* of:

- **Category A:** 100 square feet of impervious surface or cleared area within 100 feet of the mean water level; and,
- **Category B:** 500 square feet of impervious surface or cleared area within the Protected Shoreland Area at least 100 feet away from mean water level.

A project may be eligible for registration as Category A, B, or both. A project within 100 feet of mean water level is considered Category A. A project at least 100 feet away is considered Category B. See page 2 for details.

A. Parcel Information

1. Landowner's Name:

2a. Physical Address (911 Address):

2b. Municipality:

2c. Zip:

3. SPAN*:

4. Phone:

5. Email:

6. Name of lake/pond:

7. Total shore frontage: (feet)

8. Are there wetlands associated with this parcel? Yes No

Contact the Wetland Program at: (802) 828-1535 or www.anr.state.vt.us/dec/waterq/wetlands.htm.

9. Are there previously issued shoreland permits or registrations associated with this parcel? Yes No

B. Registrant Contact Information (Check box if address is the same as above in Section A:)

1. Name:

2a. Mailing Address:

2b. Municipality:

2c. State:

2d. Zip:

C. Project Description

1. Describe the proposed project below:

[Note: Registrants are strongly encouraged to document through photographs, project plans, and writing relevant information that they provide in this registration. This information does not need to be provided with this application, but should be maintained by the registrant.]

*SPAN: The "School Parcel Account Number" is required for your application to be deemed complete. It can be obtained from your property tax bill. If you cannot locate your property tax bill, please obtain this information from your Town Clerk. SPAN is a unique identification number for each parcel of property in the State of Vermont consisting of eleven digits. The first three digits identify the town; the next three digits identify the school district; and the last five digits represent the unique parcel or property.

★ Is your project within 100 feet of mean water level? Yes, Go to Category A No, Skip to Category B.

Category A: 100 square feet of impervious surface or cleared area within 100 feet of mean water level:

2a. Does your project involve the creation of 100 square feet (ft²) or less of impervious surface or cleared area, or a combination of both, that is within 100 feet of mean water level (MWL)? Yes No

2b. Is the impervious surface or cleared area located at least 25 feet away from the MWL? Yes No

If you answer "no" to any question (2a-2b) above, your project is not eligible for registration. Please apply for a shoreland permit.

Category B: 500 square feet of impervious surface or cleared area within the Protected Shoreland Area at least 100 feet away from mean water level:

3a. Does your project involve the creation of 500 ft² or less of impervious surface, cleared area, or a combination of both, within the Protected Shoreland Area, set back at least 100 feet from MWL? Yes No

3b. Is the slope of the project area less than 20%? Yes No

See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix B, Determining Slope

3c. Is the total impervious surface 20% or less of the parcel area (after completion of the project)? Yes No

See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix F, Calculating Percent Impervious Surface

3d. Is the total cleared area 40% or less of the parcel area (after completion of the project)? Yes No

See The Vermont Shoreland Protection Act – A Handbook for Shoreland Development, Appendix E, Calculating Percent Clearing

If you answer "no" to any question (3a-3d) above, your project is not eligible for registration. Please apply for a shoreland permit.

Advisory: Completion of this registration certifies that the applicant shall manage all the vegetative cover in accordance with the Vegetation Protection Standards, per Chapter 49A of Title 10, § 1447. Please refer to Part II of The Vermont Shoreland Protection Act - a Handbook for Shoreland Development for additional guidance. "Vegetative cover" means mixed vegetation within the Protected Shoreland Area, consisting of trees, shrubs, groundcover, and duff. It does not mean existing grass lawns, noxious weeds or nuisance plants, such as poison ivy and poison oak.

D. Landowner Certification

As the REGISTRANT, I hereby certify that the statements presented on this application are true and accurate; guarantee to hold the State of Vermont harmless from all suits, claims, or causes of action that arise from the registered activity; and recognize that by signing this application, I agree to complete all aspects of the project as authorized. I understand that failure to comply with the foregoing may result in violation of the Shoreland Protection Act, 10 V.S.A. Chapter 49A, and the Vermont Agency of Natural Resources may bring an enforcement action for violations of the Act pursuant to 10 V.S.A. Chapter 201.

Registrant/Landowner Signature: _____

Date: _____

Submit this registration form and \$100.⁰⁰ fee to:

**Vermont Department of Environmental Conservation
Watershed Management Division
Shoreland Permit Program
1 National Life Drive, Main 2
Montpelier, VT 05620-3522**

Direct all correspondence or questions to the Shoreland Permit Program at:

ANR.WSMDSshoreland@state.vt.us or (802) 490-6196

For additional information visit: www.watershedmanagement.vt.gov