

Wallingford Selectboard Meeting
Minutes
December 1, 2014

Select Board Members Present: Nelson Tift, Gary Fredette, Tom Phillips, Rose Regula and Mark Tessier.

Others Present: Julie Sharon and Sandi Switzer

Chair N. Tift called the Selectboard meeting to order at 6:30 p.m.

Agenda Amendments. T. Phillips added lot line adjustment deed signatures. At the 11/17/14 meeting, the board had authorized N. Tift to sign the documents on the town's behalf. N. Tift signed the documents and S. Switzer notarized the documents.

Minutes. The November 17 meeting minutes were approved by unanimous consent on a motion made by M. Tessier and seconded by R. Regula.

Selectboard Orders. M. Tessier moved to approve pay orders totaling \$10,329.72 including the additions of \$8.99 for Staples, \$2393 for Rutland Regional Planning Commission and \$299.80 for Gerald White Sales & Service; G. Fredette seconded the motion. Motion carried (5-0).

Road Commissioner's Report. None

Public Comments. None

FY'16 Recreation Budget. The board reviewed the proposed budget submitted by the Recreation Committee. There was discussion about the committee's recommendation to give raises to lifeguards, counselors, and concession stand workers.

T. Phillips indicated lifeguards did not receive raises this year and he was in favor of giving raises to returning employees next summer.

M. Tessier noted year round municipal employees received 3 percent raises. Board members were not in favor of an On-call stipend for lifeguards.

After further discussion, the board agreed raises would be determined at a later date after staffing decisions were made.

Board members agreed with the Recreation Committee recommendation that new buoys and ropes were needed at the lake and Capital funds from line #5811 could be used for those purchases.

T. Phillips said he thought there was adequate coverage at the lake this year, with the exception of a few days when large numbers of children from another summer camp

gathered at the lake. G. Fredette indicated there would likely be more lifeguards available on an on-call basis with the closing of White's pool in Rutland.

Based on a review of expended verses actual totals in all the line items of the FY '15 budget, board members agreed it would be fiscally sound to level-fund the Recreation spending plan in the FY'16 budget.

T. Phillips moved to level-fund the Recreation budget at \$28,000; the motion was seconded by N. Tift. The motion approved (5-0).

FY' 16 Public Safety Budget. N. Tift said Constable Jerry Tift was out of town and would like to review the Public Safety budget at the 12/15 meeting.

G. Fredette suggested the constable provide the board with a written proposal prior to the meeting.

By unanimous consent, the board agreed the 12/15 meeting would begin at 6:00 p.m. with the Public Safety budget near the top of the agenda.

Reserve Fund. There was discussion regarding the establishment of a Reserve Fund and a Reserve Fund policy in place of a Contingency Fund as agreed upon at the 11/17 meeting.

G. Fredette said information provided to the town by VLCT indicated the town would need to place an article on the Town Meeting ballot to get voter approval for a Reserve Fund. He said use of the fund would require a public hearing.

N. Tift said the purpose of the fund was for unexpected expenses and it made sound financial sense. He questioned what happened with remaining funds at the end of the fiscal year and he wanted to know how the town replenished the fund.

The board tabled a decision until those questions were answered.

Employee Handbook Amendment. G. Fredette made a motion to amend the Employee Handbook indicating part-time municipal employees could join dental and vision insurance plans as long as the employees paid 100 % of the premiums; M. Tessier seconded the motion. Motion carried (5-0). The handbook was updated to coincide with the 11/17 board decision to allow part-time workers' access to those insurance plans.

Other Business/Announcements. There was some discussion regarding Stafford Technical Center students constructing the pavilion at the lake.

G. Fredette asked whether the town was following state requirements regarding Unit Based Pricing at the transfer station. M. Tessier (who is the town's representative to the Rutland County Solid Waste District) said the town is in compliance and nothing will change with regard to operations at the facility.

S. Switzer said she had provided RCSWD with punch card fees and other solid waste disposal rates as requested.

Board members had no comment on ANR's documents regarding the River Corridor Base Map.

The meeting adjourned at 7:33 p.m.

Sandi Switzer, Town Administrator

Minutes Approved:

DRAFT