

Wallingford Selectboard Meeting
Minutes
October 20, 2014

Select Board Members Present: Nelson Tift, Tom Phillips, Mark Tessier and Rose Regula

Others Present: Julie Sharon, Sandi Switzer, Mark Pramuk, Jill Burkett, and Steve Lanfear

Chair N. Tift called the Selectboard meeting to order at 6:30 p.m.

Agenda Amendments. S. Switzer added the website closeout form to the agenda.

Minutes. The October 6 meeting minutes were approved by unanimous consent on a motion made by T. Phillips and seconded by M. Tessier.

Selectboard Orders. T. Phillips moved to approve pay orders totaling \$22,767.94 after adding \$88.48 for mileage to the VLCT Town Fair; M. Tessier seconded the motion. Motion carried (4-0).

Road Commissioner's Report. Road Commissioner Phil Baker was not present. Road Foreman Steve Lanfear said the road crew would be installing the Bus Stop Ahead signs on Route 140W and replacing the Stop sign at the juncture of Elm and Railroad Streets.

T. Phillips said the town should contact John Squier to find out if he would be available to assist with winter road maintenance.

There was discussion regarding the above ground storage tank project at the Town Garage. Town Administrator Sandi Switzer supplied the road foreman with the 2014 state regulations associated with above ground fuel storage tanks. She obtained an estimate at the road foreman's request from Kam in Pittsford for an overseas box to house the tank. The cost was about \$3000 for a 20-foot unit.

S. Switzer shared an email with the road foreman from Martha Roy of the Verterre Group indicating an above ground tank required a concrete pad and a roof. A spill kit was highly recommended.

S. Lanfear said the tank was about 14-feet long and would need to be placed above the flood levels and anchored to the concrete pad. S. Switzer indicated Carrara offered a telephone quote of under \$500 for the concrete with the road crew setting the forms, rebar and handling the material.

S. Lanfear indicated the road crew would take on the project and it would be completed within the next month.

By consensus, the board approved a concrete slab, materials for the roof and a spill kit.

The board briefly discussed the condition of the town garage restroom facilities. S. Lanfear said it was a low priority project and something he could do this winter.

Public Comments. Jill Burkett suggested Habitat for Humanity had a number of bathroom fixtures, toilets and sinks that could be purchased at low rates and installed in the town garage restroom.

N. Tift extended his appreciation to resident Christian Brown who hauled garbage out of Otter Creek after recent vandalism. The board chairman noted Mr. Brown is not a member of any municipal committee and he took on the task for the good of the town.

Mark Pramuk asked whether any progress had been made in addressing vandalism in town.

T. Phillips said he had contacted Fred Campbell, who has extensive knowledge of surveillance and security systems. He said Mr. Campbell would be willing to help out the town.

M. Tessier said he spoke to Gary Lieb from The Royal Group who was willing to visit sites in town in need of surveillance systems and then write-up a quote.

The board discussed obtaining quotes and putting an item in the next budget or on the ballot for camera equipment, increased lighting or other security measures.

Board members agreed the Neighborhood Watch program should be revitalized. They directed S. Switzer to contact the constable and the sheriff to find out available dates for a public forum to discuss options for addressing the recent vandalism in town.

M. Tessier made a motion that was seconded by N. Tift to have the town administrator contact The Royal Group to schedule a site visit. Motion was approved (4-0).

S. Switzer informed the board the town received an insurance check from VLCT in the amount of \$5170.20 for damages to the park and facilities as a result of the summer vandalism.

Designated Physician Policy. M. Tessier moved to adopt the Incident Reporting, Medical Treatment and Accident Investigation policy for employees injured on the job; R. Regula seconded the motion. Motion carried (4-0).

Copier. M. Tessier made a motion that was seconded by N. Tift to accept Brownson Spencer's offer of \$200 for the town's copier. Motion carried (4-0).

Trash Compactor. The board reviewed trash compactor rental and purchase prices supplied by Casella Waste, Atlantic Recycling, Recycling Mechanical and On the Spot

Welding.

M. Tessier said he asked representatives to the Rutland County Solid Waste District whether their towns rented or purchased trash compactors. He said most indicated they rented because there were no added maintenance expenses.

The board expressed interest in Casella's 10-year rental option of \$220 per month totaling \$26,400 over the life of the agreement with Casella assuming all maintenance costs.

Town Clerk and Treasurer Julie Sharon said she wanted to research whether voter approval was needed.

Prudential Committee Appointment. T. Phillips made a motion to accept the Prudential Committee's recommendation to appoint Gary Wells to the seat being vacated by Alicia Sharp; the motion was seconded by M. Tessier. Motion carried (3-0). R. Regula abstained.

Conservation Commission Sign. The board reviewed the Conservation Commission's request to erect an 18"X12" sign near the kayak/canoe launch at a cost of \$29 plus freight charges. The sign informs visitors the boat launch is a commission project and vandalism will be prosecuted to the full extent of the law.

The board agreed by consensus the commission has a budget and does not need the board's permission to make purchases within the budget.

Other Business/Announcements. There was discussion regarding FEMA buyout eligibility for the Carol Witham property on Route 103 damaged during Tropical Storm Irene. The board directed S. Switzer to send a letter to Ms. Witham at her Shoreham address informing her the buyout application is due in December and send a copy of the letter to her nephew Charles Knox.

M. Tessier indicated he had some baseball equipment he would be donating for youth recreation.

A suggestion was made regarding creation of a youth conservation group to encourage young people to get involved in working on local trails and other town projects. The board agreed this could be an initiative for the Conservation Commission.

S. Switzer informed the board Tess Gauthier requested a close out form be signed by a town representative regarding the town assuming responsibility for maintenance of the new municipal website. It was noted Google Analytics was not working and the town requested Ms. Gauthier insure it be fixed. N. Tift noted the document should reference Town Hall email disruptions in August when the new website went live with the disruption a result of Ms. Gauthier's technical error in not directing emails to Go Daddy.

Meeting adjourned at 7:50 p.m.

Sandi Switzer, Town Administrator

Minutes Approved: 11/03/14