

Wallingford Selectboard Meeting
Minutes
May 21, 2018

Selectboard Members Present: Bill Brooks, Gary Fredette, Mark Tessier, and Nelson Tift. Rose Regula was absent.

Others Present: Julie Sharon, Sandi Switzer, Joyce Barbieri, Phil Baker, Lynn Edmunds, Michael McMahon, Kathy Luzader, Shannon Pytlk, Jeff Biasuzzi, Tyler Wood, Bonnie Wood, Leo Wood, Rosie Phillips, Lee Houghton, and Maria French.

Agenda Amendments. Add Garaventa Elevator Maintenance Agreement and Elfin Lake tree removal quotes.

Minutes. M. Tessier made a motion that was seconded by N. Tift to approve the Minutes of the Selectboard meeting on May 7, 2018. Motion carried (3-0). B. Brooks abstained since he was not at that meeting.

Pay Orders. N. Tift made a motion that was seconded by M. Tessier to approve pay orders totaling \$29,087.65. Motion carried (4-0).

Line of Credit. G. Fredette made a motion that was seconded by M. Tessier authorizing the Town to seek a line of credit totaling \$150,000 over a 9-month period at a 2.25% interest rate. Motion carried (4-0).

Former Witham Property on Route 103. The board reviewed expenses incurred at 1631 Route 103 as a result of the Town's property tax sale, attorneys' fees, advertising costs and more. Board members indicated the information was needed in the event potential buyers submitted written offers on the property.

Road Commissioner's Report. Road Commissioner Phil Baker said the road crew had been grading roads and pothole patching. He said paving a section of Route 140W approximately 30-feet wide and a half mile long would likely take the entire paving budget of \$40,000. He noted the work was needed even though the Town did not receive a Class 2 Roadway grant for it.

There was a brief discussion regarding the addition of a third road crew member. Board members indicated they would review applications in June and schedule interviews.

The board discussed the possible sale of the chipper. G. Fredette said he would like to find out the cost to get it running so the road crew could use it. Mr. Baker cautioned the chipper does not have a feeder on it and asked whether it should be used. Board members agreed to seek advice from Vermont League of Cities and Towns.

Mr. Baker said the road crew would work on the Grants in Aid project on Haven Hill Road the first week in June. Town Administrator Sandi Switzer noted the work must be completed and all documents submitted by June 30 for grant reimbursement.

The town administrator asked the road commissioner to come up with another Grants in Aid project for a mid-June application deadline.

Mr. Baker said the road crew addressed the Route 140W water issue impacting some properties near Elfin Lake. He said they resolved a road issue on Prospect Street near Chris Garrow's house.

VTrans Structures Grant. G. Fredette made a motion that was seconded by M. Tessier to approve the \$18,046 VTrans Structure Grant Agreement for a West Hill Road culvert replacement project featuring the installation of a 48-inch round culvert requiring a 10% local in-kind match. Motion carried (4-0).

Highway Dept. Vehicle Estimates. Mr. Baker provided the board with truck estimates from John C. Stewart - \$45,250, Alderman's Chevrolet - \$40,281, and Rutland Dodge - \$43,235. He indicated the Dodge and Ford were one tons and the Chevrolet was a lighter truck. He indicated the estimates were for bare chassis with additional costs for a dump body, plow and sander would be extra.

Mr. Baker said it was the highway department's preference to purchase the Dodge. Board members said they would revisit the matter when the road commissioner presented the added expenses.

Server for Lister Office. The board reviewed a cost comparison memo from assessor Lisa Wright as well as a \$3000 estimate (not including installation) she submitted from VT Digital for a server in the lister's office.

B. Brooks indicated the expense could come out of reappraisal funds. There was a brief discussion regarding the need for a server for the whole building. This upgrade would address those concerns.

G. Fredette made a motion that was seconded by M. Tessier accepting VT Digital's estimate. Motion carried (4-0).

The board acknowledged a request by Ms. Wright for a 30 day extension to the June 4 statutory deadline for filing the Grand List. B. Brooks made a motion that was seconded by G. Fredette approving the request. Motion carried (4-0).

Development Review Board Minutes. Joyce Barbieri explained meeting Minutes were recorded on audiotape, then written out, and, once approved, recorded in the permanent Town records. She noted the Development Review Board did not approve the September 2017 Minutes at the April 2018 meeting. She asked whether the DRB had not followed proper procedures regarding approval of Minutes. A discussion ensued

regarding the Woodline Carpentry permit application, which was the subject of the DRB's meeting in September of 2017. Ms. Barbieri indicated the Minutes of that meeting had nothing to do with whether the permit holder was in compliance.

She further asked if members of the planning commission, who also serve on the DRB, could approve DRB Minutes since the commission meets monthly.

Zoning Administrator Jeff Biasuzzi agreed he needed to expedite approval of meeting Minutes for both the DRB and planning commission.

As for the Woodline Carpentry permit, B. Brooks said the Town had not received an official complaint regarding this business and, therefore, would take no action.

Public Comments. Rosie Phillips requested reimbursement for her \$295 expense to obtain a lifeguard certificate. She also asked if her \$12/hour rate as a junior camp counselor was negotiable.

G. Fredette said the board agreed with a Recreation Committee recommendation for the junior counselor hourly rate. He added the board would consider the reimbursement question.

Kathy Luzader asked whether the Town would reconsider the decision not to hire lifeguards at Elfin Lake. There was a general discussion regarding how the Selectboard arrived at the decision. Members of the public then asked about swimming lessons at the lake and whether the lake could be open earlier in June and close later in the summer.

M. Tessier said citizens should bring their ideas to the Recreation Committee. G. Fredette added if the Recreation Committee recommended three qualified applicants for lifeguard positions, the board would explore the idea and consider funding options.

Lee Houghton requested chloride on East Street to control the dust.

Village Center Designation Maps. The board reviewed the existing Village Center Designation maps of the three villages as well as draft maps featuring entire parcels as well as maps with entire parcels excluding some of the larger land sections.

After a brief discussion, the board by consensus agreed to make no changes to the maps.

Junk Complaints. After reviewing photographs, the board by consensus directed the town administrator to send Notices of Violation to the owners of 44 Mill Street and 889 Wallingford Pond Road.

Public Comments. Shannon Pytlik shared her concerns regarding no lifeguards at the lake. B. Brooks responded the Recreation Committee would have to come up with three

qualified candidates and present recommendations to the Selectboard. G. Fredette said the Town was not opposed to lifeguards at the lake, but would only consider qualified applicants.

Garaventa Maintenance Agreement. M. Tessier made a motion that was seconded by N. Tift authorizing the board chairman to sign the one-year elevator maintenance agreement at a cost of \$730. Motion carried (4-0).

Appointments. G. Fredette made a motion that was seconded by M. Tessier to appoint the following: Katherine Maclaughlan to the Energy Committee, Carolyn Behrendt as a Recreation Committee alternate, and Jerry Tift as special police officer. Motion carried (4-0).

Dental Plan Renewal. By consensus, the board approved renewing the Northeast Delta Dental plan for fulltime employees with no changes.

Elfin Lake Ropes and Buoys. The board by consensus agreed ropes and buoys should be installed at the lake this summer, but made no decision on the raft.

They agreed concession stand workers should enforce lake rules, but they should contact law enforcement officers in the event of a confrontation or conflict.

Summer Salaries. The board read Recreation Committee Minutes requesting reconsideration of summer salary hourly rates. The board took no action.

The board agreed by consensus to reimburse Rosie Phillips up to \$211 for her lifeguard certification, which is the same figure offered other summer employees.

Elfin Lake Tree Quotes. Board members reviewed quotes from Trees Incorporated, GM Tree Tech and Landscaping, and Rob Barker for the removal of trees flagged by the Tree Warden Steve Pytlik at Elfin Lake. B. Brooks made a motion that was seconded by G. Fredette to accept Rob Barker's low bid of \$750 (leaving the wood). Motion carried (4-0).

Selectboard Concerns. M. Tessier shared his views regarding the Town Plan adoption process.

Other Business. By consensus, the board agreed G. Fredette would represent the Town in a discussion with school district officials regarding their denial of the Town's request to use Wallingford Elementary School for the summer recreation program. The board agreed the co-directors could use Town Hall as a backup.

The meeting adjourned at 9:01 p.m.
Sandi Switzer, Town Administrator

Date Approved: