

Wallingford Selectboard Meeting
Minutes
May 18, 2015

Site Visit to the Transfer Station at 6:00 p.m. Selectboard Members Present: Nelson Tift, Gary Fredette, Rose Regula, Bill Brooks and Mark Tessier.

Others Present: Sandi Switzer and Jim Regula

Board members outlined an area to be fenced to accommodate a state required yard waste collection site beginning July 1. The area will also accommodate other transfer station regulations to be implemented over the next five years as indicated in Act 148.

Chairman Nelson Tift called the regular meeting to order at 6:30 p.m. at Wallingford Town Hall.

Selectboard Members Present: Nelson Tift, Gary Fredette, Rose Regula, Bill Brooks and Mark Tessier.

Others Present: Julie Sharon, Sandi Switzer, Dave Ballou, Marc Pramuk, Bruce Dobbins, Keith Shelvey, Joyce McMahon, and Michael McMahon.

Agenda Amendments. Town Administrator Sandi Switzer added a VLCT Delinquent Tax Collector workshop request by Lee Perry and a Financial Management Questionnaire request by Town Clerk and Treasurer Julie Sharon.

Minutes. B. Brooks made a motion that was seconded by R. Regula to approve the Minutes of the May 4, 2015 meeting. Motion carried (5-0).

Selectboard Orders. G. Fredette made a motion that was seconded by R. Regula to approve pay orders totaling \$10,684.99. Motion carried (5-0).

Pavilion Update. Keith Shelvey informed the board of a 5-foot sinkhole above the septic tank at Elfin Lake. He said A-1 Septic Services determined the septic tank as well as the pipe from the tank to the concession stand needed to be replaced.

Mr. Shelvey said he was confident he could proceed with construction of the pavilion without impacting the tank replacement or nearby leachfield. He said the pavilion would be 20'X24' with 6'X6' posts cemented into the ground. He said the pavilion peak would be 9.5'. He said there would be a metal roof similar to the concession stand roof and the floor would feature stone over a fabric base. The floor would have 2"X6" edging.

Mr. Shelvey said Tim Smith would be digging the holes for the posts and Rodney Ward and G.E. volunteers would be helping out. He said his goal was to have the pavilion completed by June 20, when the lake opens for the season.

The board directed Town Administrator Sandi Switzer to seek estimates to replace the septic tank and pipes to the building.

Mr. Shelvey noted there were two trees that had fallen near the beach area and he would like to remove them. The Selectboard agreed by unanimous consent.

Marc Pramuk mentioned a tree with a light fixture near the parking area would need to be removed. Mr. Shelvey said he would look at it and see if he could take it away.

S. Switzer indicated Rob Barker provided an estimate to remove an elm and an ash near the beach. The board requested S. Switzer seek other estimates. S. Switzer said she contacted GMP to see if the trees could be removed for free and was waiting for a response.

Mr. Pramuk asked if there was a dedication scheduled for the pavilion. He said he would like to coordinate other activities to coincide with the dedication. S. Switzer said a sign in honor of the family who donated the funds for the pavilion needed to be constructed and installed after the structure was completed. The pavilion was being built as a result of a contribution from the David N. Baxter Family Fund in memory of Phylis Bouley Baxter. S. Switzer said family members would need to be contacted to find a date they would be available for the dedication.

J. Sharon suggested Elfin Lake property owners who knew the Baxter family should be invited, too.

Public Comments. Mr. Pramuk from the Conservation Commission informed the board a New Hampshire company donated top soil and wildflower seeds for Stone Meadow. He said he should hear from the state by June 5 about a grant for a second load of top soil and he noted the Selectboard would need to approve the funds.

Mr. Pramuk indicated he wanted to erect two educational signs at no cost to the town at Stone Meadow. The board by unanimous consent agreed the commission could proceed with the signage.

Lister Services. The board reviewed and discussed proposals from NEMRC and Wright Appraisal Company to provide assessor/lister services to the town starting July 1.

The board also discussed hiring a data entry person for administrative duties to reduce the number of hours needed to pay an assessor. N. Tift asked whether Assistant Town Clerk Jill Stone Teer would be available for the post. J. Sharon provided the board with Ms. Teer's work schedule.

M. Tessier made a motion that was seconded by R. Regula to hire the low bidder, Wright Appraisal Company, at a rate of \$45 an hour for assessor services starting July 1

and to hire Jill Stone Teer as a data entry person. Motion carried 4-1. B. Brooks voted “no.”

G. Fredette made a motion that was seconded by N. Tift to pay \$125 for a NEMRC workshop attended by John Tiffany. Motion carried 4-1. R. Regula voted “no.”

Elfin Lake Group Rates. G. Fredette made a motion that was seconded by M. Tessier to set Elfin Lake group rates at \$2 for adults and \$1 for children ages 2-18 with under age 2 free. Motion carried (5-0).

The board by unanimous consent agreed groups with 10 or more children were responsible for bringing a lifeguard and groups with 25 or more children were responsible for bringing two lifeguards.

Summer Hirings. B. Brooks made a motion that was seconded by G. Fredette to hire Jonathan Mackintosh as a counselor/lifeguard at \$10.50 an hour, Emma Pells as a substitute counselor/lifeguard at \$10.50 an hour, Alysha Chesser as a concession stand worker at minimum wage and Grace Powers and Rowan Dubin-Masuck as substitute concession stand workers at minimum wage. Motion carried (5-0).

Transfer Station Yard Waste. The board directed S. Switzer to seek estimates for fencing to be installed on the south side of the transfer station to accommodate a yard waste collection site.

The board tabled setting yard waste collection rates and signage.

Delta Dental Renewal. G. Fredette made a motion that was seconded by B. Brooks to renew Delta Dental for employees at a reduced rate. Motion carried (5-0).

Security Lights. N. Tift made a motion that was seconded by B. Brooks to approve Glenn Eno’s estimates of \$860 for ballfield security lights and \$490 for Elfin Lake security lights. Motion carried (5-0).

N. Tift noted S. Switzer had applied for a PACIF grant to reduce the costs of the security system.

Community Visit Letter. G. Fredette made a motion that was seconded by B. Brooks authorizing the Selectboard to sign a letter drafted by S. Switzer informing the Vermont Council on Rural Development the town would like to proceed with the Community Visit Program. Motion carried (5-0).

Other Business/Announcements. M. Tessier made a motion that was seconded by R. Regula authorizing the purchase of a Town of Wallingford sign at a cost of \$1479. Motion carried (5-0).

The board tabled action on an Elfin Lake sign at a cost of \$596.

The board directed S. Switzer to send a letter to Katherine Wade regarding unregistered vehicles on her property.

M. Tessier indicated the planning commission should review the description of a camper in the draft zoning regulations.

M. Tessier made a motion that was seconded by N. Tift to approve a VLCT Delinquent Tax Collector workshop for Lee Perry at a cost of \$100. Motion carried (4-1). N. Tift voted "no."

G. Fredette made a motion that was seconded by M. Tessier authorizing N. Tift to sign a Financial Management Questionnaire provided by J. Sharon. Motion carried (5-0).

Meeting adjourned at 8:15 p.m.

Date Approved: June 1, 2015

Sandi Switzer, Town Administrator