

Wallingford Selectboard Meeting  
Minutes  
March 19, 2018

Selectboard Members Present: Bill Brooks, Gary Fredette, Rose Regula, Nelson Tift and Mark Tessier.

Others Present: Julie Sharon, Sandi Switzer, Chris Dunnigan, Lisa Williams, Gary Wells, Mary Lamson, Lynn Edmunds, Phil Baker, Tori Filskov, and Justin Filskov.

**Selectboard Reorganization.** S. Switzer conducted nominations for Board chair. G. Fredette nominated B. Brooks as chair and M. Tessier seconded the nomination. There were no other nominations. The nomination of B. Brooks as chair was approved (4-0). B. Brooks did not vote.

B. Brooks conducted nominations for vice chair. M. Tessier nominated G. Fredette as vice chair. R. Regula seconded the nomination. There were no other nominations. The nomination of G. Fredette as vice chair was approved (4-0). G. Fredette did not vote.

By unanimous consent, the board designated the Rutland Herald as the official newspaper for the publication of legal notices and set regular Selectboard meetings on the 1st and 3rd Monday of each month starting at 6:30 p.m. at Wallingford Town Hall. Unanimous consent along with VLCT's Rules of Decision Making was adopted to govern meetings.

**Agenda Amendments.** Town Administrator Sandi Switzer added VTrans Route 140E Bypass Grant Agreement to the agenda.

**Minutes.** G. Fredette made a motion that was seconded by M. Tessier to approve the Minutes of the Selectboard meeting on March 5, 2018. Motion carried (5-0).

R. Regula made a motion that was seconded by M. Tessier to approve the Annual School Meeting Minutes of March 5, 2018. Motion carried (5-0).

**Pay Orders.** M. Tessier made a motion that was seconded by N. Tift to approve pay orders totaling \$49,906.84 after \$190 was added for Green Screen Graphics. Motion carried (5-0).

**Road Commissioner's Report.** Tabled until Road Commissioner Phil Baker's arrival.

**Liquor Licenses.** The board reviewed liquor license applications for Macs, Cumberland Farms, Sal's (indoor and outdoor), Victorian Inn (indoor and outdoor) and Midway Oil.

G. Fredette made a motion that was seconded by N. Tift to approval renewal of liquor license applications at all locations. Motion carried (5-0).

**Reappointments/Appointments.** B. Brooks read aloud the list of municipal officers up for reappointment: DRB Bill Brooks 3 yrs., E911 Coordinators Eric and Dale Davenport 1 yr., Energy Committee John Armstrong 3 yrs., Energy Committee Coordinators Ken Welch and Jay White 1 yr., Planning Commissioners Erika Berner and Kevin Mullin 3 yrs., Rutland County Solid Waste District Mark Tessier 1 yr., RCSWD Alternate Stearns Stewart 1 yr., Recreation Committee Eileen Tessier, Diane Baker, Bastian Auer, Trisha Nash, Michelle Kenny and Susan Taggart 1 yr., Road Commissioner Phil Baker 1 yr., Rutland Reg. Planning Commission Rep. Erika Berner 1 yr., RRPC Rep Alternate (vacant) 1 yr., Town Service Officer Julie Sharon 1 yr., Tree Warden Steve Pytlik 1 yr.

Town Clerk and Treasurer Julie Sharon said the legislature eliminated the requirement for town service officer. The board agreed to eliminate the post.

G. Fredette made a motion that was seconded by M. Tessier to reappoint all individuals included on the list with the RCSWD post going to Jim Regula and the alternate Art Nemeth. Motion carried (5-0).

Tori Filskov introduced herself and expressed interest in the animal control officer post. N. Tift provided an overview of the job. He suggested Ms. Filskov get the series of rabies shots at the town's expense. G. Fredette made a motion that was seconded by R. Regula appointing Tori Filskov as animal control officer for a one-year term. Motion carried (5-0).

B. Brooks made a motion that was seconded by G. Fredette appointing Anthony Cirelli to the Recreation Committee. Motion carried (5-0).

There was a discussion regarding Jason Stone's interest in being appointed to the Development Review Board. The matter was tabled until the DRB could discuss it at the April meeting.

G. Fredette made a motion that was seconded by N. Tift to appoint Erika Berner to the Conservation Commission. Motion carried (5-0).

B. Brooks made a motion that was seconded by G. Fredette appointing Julie Sharon as Town Agent and Grand Juror for one-year terms. Motion carried (5-0).

**Road Commissioner's Report.** Mr. Baker informed the board road salt was running low and the supplier, Cargill, was having trouble filling orders. He said he requested the town administrator contact American Rock Salt and order three loads.

He said the road crew would need to purchase more sand from Pike Industries for the roads.

Mr. Baker said there were some mechanical issues with the grader and he had been assisting Road Foreman Steve Lanfear with repairs.

S. Switzer asked if the highway department intended to go out to bid on the Haven Hill Road project funded by Grants in Aid. Mr. Baker said he would discuss it with Mr. Lanfear. S. Switzer reminded Mr. Baker the project must be completed with paperwork submitted no later than June 30.

The board acknowledged receipt of proposals with estimates from Daniels Construction to relocate Tifft Road and a slope stabilization project for the road. The estimates were obtained at FEMA's request as a result of the July 1 storm. Mr. Baker said it was his preference to make repairs to Tifft Road within the right-of-way and then create one-lane in a problematic section then install jersey barriers. After some discussion, the board directed S. Switzer to contact FEMA to find out if the Town could proceed with Mr. Baker's recommendations and inquire what, if any, impact that would have on reimbursement and/or funding.

**Emergency Management Coordinator.** Rutland Regional Planning Commission's Mary Lamson provided an overview of the Emergency Management Coordinator position and the importance of the coordinator attending monthly workshops.

There was a brief review of the Local Emergency Operational Plan. It was decided the road commissioner, Selectman Gary Fredette and the town administrator should be the three points of contact. S. Switzer suggested regional, state and federal agencies ought to streamline points of contact with the town following emergencies so municipal officials were not inundated responding to inquiries while also addressing local impacts, issues and concerns.

S. Switzer asked about grants to purchase a generator. Ms. Lamson said she could work with the emergency management coordinator on a Hazardous Mitigation grant for a generator that would require a local match.

G. Brooks made a motion that was seconded by R. Regula to appoint Gary Wells as emergency management coordinator for one year. Motion carried (5-0).

**Public Comments.** Lynn Edmunds inquired about the status of the Town Plan. B. Brooks responded the planning commission was still working on updates. He said Select Board members would schedule a public hearing once the document is submitted to them.

**Elfin Lake Use Request.** Board members denied a request by Fair Haven Union High School's Ben Worthing to use the lake on May 21 since it is more than a month before the lake opens. The board suggested Mr. Worthing contact Fire District #1 to inquire about the use of Wallingford Lodge.

**Summer Hirings.** B. Brooks indicated the Recreation Committee recommended no lifeguards be hired at Elfin Lake this summer and that visitors swim at their own risk. He said the Rec Committee recommended summer camp counselors have lifeguard certification.

G. Fredette said there would have to be signs installed at the lake alerting visitors there would be no lifeguards at the lake.

B. Brooks indicated the town could pay for lifeguard certification. After further discussion, the board by consensus agreed there would be no lifeguards at Elfin Lake this summer and the town would pay reasonable fees for lifeguard certification for counselors and co-directors.

M. Tessier noted large groups interested in using the lake would be required to bring their own lifeguards.

There was a discussion regarding the Recreation Committee's recommendation to pay counselor/lifeguards a wage of \$12 per hour. The board agreed by consensus to that rate.

**Witham Property.** The board acknowledged the citizens living on the former Witham property on Route 103 now owned by the Town had not vacated the premises by the March 16 ejection deadline. S. Switzer said Elizabeth Thompson called Town Hall and indicated all three residents would be off the property no later than March 31. Ms. Thompson said the trailers were in no condition to be moved.

The board directed S. Switzer to request a Rutland County Sheriff Department deputy may contact with the individuals to verify they will be leaving by March 31.

S. Switzer asked how the Town should proceed with the sale of the property. Board members agreed not to list it with a real estate agent and to post it around town, on the website, in the newsletter and on Front Porch Forum. Board members agreed interested parties should make written offers.

**Route 140E Bypass Grant.** The board reviewed the VTrans Route 140E Bypass grant agreement in the amount of \$17,400 for road maintenance, dust control and law enforcement on high traffic roads used during the state's slope stabilization project this summer. B. Brooks made a motion that was seconded by N. Tift authorizing S. Switzer to sign the grant agreement. Motion carried (5-0).

**Selectboard Concerns.** None.

**Other Business.** Mr. Baker asked about authorizing a driveway permit for Justin Filskov on Maranville Road. S. Switzer provided Mr. Baker and the board with a copy of the town's Driveway Access Policy for review. No action was taken.

Board members briefly reviewed Wallingford Park Association bylaws describing sign requirements for recreational areas. No action was taken.

The meeting adjourned at 8:34 p.m.

Date Approved:

Sandi Switzer, Town Administrator