

**Town of Wallingford, VT**  
Planning Commission (P.C.) Meeting Minutes  
February 13, 2017  
Town Offices, 75 School St.

**Members Present:** Erika Berner (Chair), J. Biasuzzi (serving as alternate and recorder), Jill Burkett, Kevin Mullin, CarolAnn Martin. **Members Absent:** R. Iovino

**Others Present:** Elysa Smigielski (Planner, Rutland Regional Planning Commission)

Meeting was called to order by E. Berner at 7:25 p.m. and was electronically recorded.

**Review of Agenda & Minutes:**

The meeting's (draft) agenda and Meeting Minutes of Jan. 9, 2017 were reviewed. CA Martin made a **Motion** to accept the meeting's agenda and Minutes. K. Mullin seconded; all approved and Motion passed.

**Discussion of Town Plan:**

E. Smigielski, a Town Plan Specialist from RRPC, was introduced to the PC. She submitted a "concise version" of portions of the present Town Plan, reducing pages of text. She also presented a sample Opinion Survey that could be distributed in March, at Town Meeting, Election Day, and through Survey Monkey, Front Porch Forum and the Wallingford News. The PC discussed focus questions for this Opinion Survey, which Elysa was to incorporate in a draft version, to be emailed to the PC by the next week.

Monday, June 12<sup>th</sup> was selected as a date for an early evening Town Forum to collect ideas from residents as to the objectives for Wallingford for the next decade. Results of the Opinion Survey were to be available to discuss at the Forum. E. Berner offered to request use of the Rotary Red Schoolhouse for the meeting site, as the building had a kitchen. Grant funds could be utilized to provide "Light Eats" at the event. Local businesses would be contacted for providing self-serve menu items (baked goods, sandwiches, pasta, etc). Assistant hosts, in the form of Scouts, Key Clubs, and volunteers would be requested to help with set-up, serving, and clean-up duties. Advertising of the event would include news announcements, street banners, sandwich signs, Wallingford News, Front Porch Forum, and store window announcements.

**Public Input; Other Business:**

No others in attendance to offer public comment.

J. Biasuzzi announced receipt of an application for an illuminated sign for the Tennybrook Market/Citgo Convenience store; and anticipates at least one other application that would require DRB review. As such, he asked to schedule DRB Hearing(s) just prior to the next PC regular meeting on Monday March 13, 2017. The PC & DRB members agreed to schedule the DRB Meeting for 6:30 pm, 3/13/17, at Town Offices. The PC would convene immediately afterwards, at 7:00+/- pm. The Members present agreed to this schedule.

**Adjournment:**

J. Burkett made a **Motion** to close the Meeting; K. Mullin seconded; all approved and the Meeting adjourned at 8:45pm.

Submitted by: J. M. Biasuzzi

Approved: 03/13/17