

Town of Wallingford
Development Review Board
Draft Minutes 2/26/2016

Meeting was called to order at 6:50 p.m. by Chairman N. Astin (not electronically recorded)

DRB Members Present: Nathan Astin (chair), Derek Farmer, Carol Ann Martin,
William Brooks III, Jillian Burkett

Others Present: Jeff Biasuzzi (Zoning Administrator & recorder).

Chairman N. Astin made a **Motion** to postpone election of a new DRB chairperson until the next DRB meeting. D. Farmer seconded, all approved and Motion carried.

The Minutes of 2/19/2016 Public Hearing were reviewed. D. Farmer requested the Minutes be corrected to note his repeated questions to Cumberland Farms Inc. (CF) agent Jon Anderson regarding soils testing. There were special concerns expressed at Hearing that the south west corner of the property had not been tested in the past, and may be contaminated. J. Anderson testified that CF would test site soils as Town identified as a Permit condition. W. Brooks made a **Motion** to accept the Minutes of 2/19/16, with the correction & addition to this testimony. N. Astin seconded, all approved, and the Minutes with Corrections was approved.

N. Astin made a **Motion** to enter Deliberative Session, to decide on Application #16-01 from Cumberland Farms Inc.; and have the Zoning Administrator (ZA) attend to receive instructions. W. Brooks seconded and the DRB went into Deliberative Session.

N. Astin made a **Motion** to exit Deliberative Session, and Approve or Adopt DRAFT versions of both Meeting Minutes and the DRB's Finding of Fact, Conclusions of Law and Order (the Decision), as a regular procedure, as follows:

1. The ZA. is to prepare a DRAFT Decision and transmit to each DRB member for review.
2. Each DRB member to send corrections, additions, revisions, etc. to the ZA for editing.
The ZA will send each edited version to every DRB member.
3. When each DRB member is satisfied with a final Draft of the Decision, the Member is to notify the Chairman, with a copy to the ZA; and authorizes the Chairman to sign the final Decision on behalf of that Member and the quorum of the DRB.
4. When the Chairman receives a quorum of vote from the Members, he will instruct the ZA To prepare a FINAL Decision, for the Chairman's signature, on behalf of the DRB.

D. Farmer seconded, all approved and the Motion carried.

J. Burkett made a **Motion** to Adjourn, seconded by CA Martin and meeting ended at 8:20 p.m. The next DRB meeting will be scheduled when Rules require.

Respectfully submitted 2/29/2016, by: _____

J. Biasuzzi

Approved _____