

Town of Wallingford, Vermont
Recreation Committee Minutes; September 29, 2015

Present: Committee members: Joan Lattuca, Diane Baker, Lisa Marchinkowski
Guests: Jennifer Roque-Tiff and Lisa Cotrupi (Summer Program Co-Directors) and Susan Taggart (prospective member and clerk for these notes)

7:03 Diane calls the meeting to order

Committee members review the proposed agenda and agree on the following agenda

1. Approval of the minutes of the August 3, 2015 meeting minutes: Lisa M. makes a motion to approve the minutes which is seconded by Joan. Committee members vote unanimously to approve the minutes.
2. Review of the summer program: Lisa C. and Jen summarized their perspective on the summer program. Lisa shared evaluations which were completed by parents at the end of the program. Lisa and Jen proposed some changes for programming in 2016:
 - A) Additional field trips. These were well received by campers. There was a discussion about the merits of either charging campers per field trip or increasing camp fees which would include all field trip costs. Lisa and Jen will explore alternative transportation methods for 2016.
 - B) Shift in staffing to incorporate more time each day (15 hours per week) for the Co-Directors. This may increase costs nominally, but will be mitigated by a decrease in counselor hours. Lisa and Jen assert that this will increase the program's capacity to meet varying developmental needs of campers.
 - C) Lisa and Jen are exploring the possibility of adding 'junior counselors' to the staff next year.
 - D) Collection of payments will shift to town office personnel.
 - E) other: Jen will rewrite the registration form; the camp welcomes parent involvement and will request improved communication from families about planned attendance; the *behavior guidelines* will accompany registration paperwork in 2016.

Committee members thanked Lisa and Jen for a job "well done". Committee members will look into the possibility of developing a medical authorization form for campers and noted that Wallingford select board members feel strongly about charging a discounted rate for Wallingford residents. Lisa M. reviewed the summer camp budget and noted it came in under budget and one family has an outstanding bill.

Additional discussion: Campers sent thank you notes to community sponsors; a change in venue may be necessary next year due to space constraints; committee members will look into having water available at the town fields during camp; there is general consensus that the age restrictions for campers (completion of kindergarten through entering sixth grade) will be maintained.

3. Tennis Courts: Committee members reviewed proposals to remedy the town tennis courts. The proposals included 3 options from Vermont Recreational Resurfacing company. There was some confusion related to the quotes and what specifically is included in the proposals. Additionally, committee members need clarification on the cost of work associated with the

project but not included in the proposals. This includes replacement of the perimeter fence, replacing/installing posts and nets and removal of the trees, roots and brush impacting the courts' disrepair. Committee members will request that Sandi Switzer, town administrator, speak with VT Resurfacing to clarify what is included. They will also request that Sandi obtain quotes for the additional work. The committee members cannot proceed without a better sense of the scope of the entire project. One possibility is a one court project (vs two).

Joan made a motion to adjourn the meeting and Lisa M. seconded the motion. The meeting adjourned at 8:21pm.