

Wallingford Selectboard Meeting  
Minutes  
December 4, 2017

Selectboard Members Present: Bill Brooks, Gary Fredette, Rose Regula, Nelson Tift and Mark Tessier.

Others Present: Julie Sharon, Sandi Switzer, Steve Lanfear, Phil Baker, Trish Nash, Eileen Tessier, Justin Jankus and Stephen Benard

Chair B. Brooks called the regular meeting to order at 6:30 p.m. at Wallingford Town Hall.

**Agenda Amendments.** Agenda addition of Justin Jankus' request to withdraw as interim zoning administrator.

**Minutes.** M. Tessier made a motion that was seconded by R. Regula to approve the Minutes of the Selectboard meeting on November 20, 2017. Motion carried (5-0).

**Pay Orders.** N. Tift made a motion that was seconded by G. Fredette to approve pay orders totaling \$53,107.91. Motion carried (5-0).

**Road Commissioner's Report.** Road Foreman Steve Lanfear reported repairs were made to the 2016 and 2014 Kenworth trucks and the Ford 550 in order to pass inspection. He said grader repairs would wait until spring.

Town Administrator Sandi Switzer asked whether the road crew wanted to continue to use CVC Pagers. Mr. Lanfear said they did not want to use them and he would return them to Town Hall.

S. Switzer asked about transporting tires from the transfer station to Gleason Road in Rutland and transporting leaves and yard waste to Tam's in Shaftsbury. Mr. Lanfear said he would complete those projects.

B. Brooks asked the road foreman when he would return to work with no restrictions. Mr. Lanfear said after his December 7 visit to the doctor he should have permission to return to full duty.

**FY'19 Public Safety Budget.** Rutland County Sheriff Stephen Benard indicated there would be a 2.25% increase in the annual agreement of \$36,639.

There was a lengthy discussion regarding law enforcement services in town once Constable Jerry Tift's term expires in March. He has decided not to seek re-election. Selectboard member Nelson Tift asked Sheriff Benard to provide the town with an estimate for 30 to 40 hours of coverage per week. The sheriff said he would email a proposal to the town administrator.

**FY'19 Recreation Budget.** Recreation Committee members Trish Nash and Eileen Tessier presented a draft budget totaling \$36,150. They explained summer recreation program coordinator salaries should be increased to remain competitive with other programs. The increase would be offset by eliminating the lifeguard positions at Elfin Lake.

They recommended camp counselors have lifeguard certificates to ensure a lifeguard would be with youngsters at the lake or any water activities. Other budget items included dragging ballfields weekly after mowings, adding sand to the fields, increasing the number of summer recreation program field trips, and installing a play structure at the lake.

After some discussion, board members agreed on the following: line #5801 Elfin Lake Salaries \$7450; line #5901 Summer Recreation Salaries \$12,000; line #5803 Telephone \$250; line #5804 Electric \$400; line #5805 Maintenance \$1000; line # 5806 Portable Restrooms \$900; line #5807 Field Trips \$2000; line #5808 Lake Supplies \$400; line #5809 Recreation Supplies \$650; line # 5810 Lake Concessions \$1000; line #5811 Capital \$5000; line #5812 Mowing \$2600; line #5813 Recreation Field Maintenance \$1500 for a total of \$35,150.

**Road Commission Report.** Road Commissioner Phil Baker arrived at the meeting and discussed a ditch project by the Brown residence near Cumberland Farms. The board gave approval for Phil Baker and Sons to do the work.

Mr. Baker asked about the Driveway Access Permit for the Haven Hill storage unit project. B. Brooks said he did not need to take action until a decision was made on the permit application. He added the project, if approved, may require Mr. Baker meeting with the landowner's engineer to ensure water issues would be addressed.

**Public Comments.** None.

**Annual Town Report.** By consensus, the board agreed to continue printing and distributing a short version of the annual Town Report and printing 100 long versions of the report to be available at Town Hall.

**Reappraisal Results Notification.** By consensus, the board agreed the assessor's office should prepare, print and distribute Reappraisal booklets rather than Change of Assessment notices.

**January Selectboard Meeting Date.** By consensus, the board agreed to set the first meeting of the New Year on Wednesday, January 3.

**Selectboard Comments/Concerns.** None.

**Interim Zoning Administrator Withdrawal Request.** Justin Jankus said he was unfamiliar with the self-storage project proposed for Haven Hill Road when he accepted

the interim zoning administrator role. He said he was opposed to the project and felt conflicted serving in the interim post.

B. Brooks said he would just need to take notes during the hearing and record results with the assistance of Development Review Board members. Mr. Brooks said his withdrawal could complicate matters if the DRB could not reach a quorum should Mr. Brooks give up his DRB seat to act as zoning administrator. Mr. Jankus agreed to continue to serve in that capacity.

**Building Use Request.** By unanimous consent, a request by the Energy Committee was approved to hold a forum on January 18 at Town Hall to discuss the development of an energy plan.

**Executive Session.** B. Brooks made a motion to enter executive session at 8:26 p.m. for the purpose of discussing a legal matter where premature public knowledge would place the town at substantial disadvantage. G. Fredette seconded the motion. Motion approved (5-0).

The board exited executive session at 8:33 p.m. with no action taken.

**Other Business.** None.

Meeting adjourned at 8:34 p.m.

Date Approved: 12/18/17

Sandi Switzer, Town Administrator