

Wallingford Selectboard Meeting
Minutes
July 20, 2015

Selectboard Members Present: Nelson Tift, Gary Fredette, Rose Regula, Bill Brooks and Mark Tessier.

Others Present: Sandi Switzer, Phil Baker, and Bruce Dobbins

Chairman Nelson Tift called the regular meeting to order at 6:30 p.m. at Wallingford Town Hall.

Agenda Amendments. Town Administrator Sandi Switzer added pavilion update to the agenda.

Minutes. G. Fredette made a motion that was seconded by R. Regula to approve the Minutes of the July 6, 2015 meeting. Motion carried (5-0).

Selectboard Orders. S. Switzer added Glendenning's \$5896.00 invoice for construction of the pavilion. B. Brooks made a motion that was seconded by G. Fredette to approve the 07/21/15 pay orders with the new total of \$32,528.60. Motion carried (5-0).

M. Tessier made a motion that was seconded by N. Tift to approve the 06/30/15 pay orders totaling \$36,123.46. Motion carried (5-0).

Road Commissioner's Report. Road Commissioner Phil Baker said he had reviewed Green Mt National Forest's proposal and map for closure of a portion of Spur A off TH 39 near Wallingford Pond. He said the closure would have no impact on the town road.

After some discussion, the Selectboard directed Town Administrator Sandi Switzer to notify GMNF the town supported reducing erosion into Wallingford Pond and urged forest officials to set the closure where erosion occurs without encroaching too much on citizen access to the area.

Mr. Baker supported a request by Chris Garrow for the installation of a 40-foot long culvert (12-inch diameter) on Prospect Street. The board agreed, but it was noted Mr. Garrow would have to install and pay for the culvert (at retail rate).

Mr. Baker offered to relocate some of the logs from the winter storm to the yard waste area of the transfer station in order to create a distinct barrier.

The board reviewed Green Mountain Kenworth's proposal to order the chassis for the new truck in September with the body to be delivered in December. By unanimous

consent, the board agreed with the arrangement as long as Town Clerk and Treasurer Julie Sharon could arrange financing.

Mr. Baker agreed to address low hanging branches at the top of Church Street.

Paving and Creek Road Bridge Funds. The board reviewed a chart prepared by the Julie outlining options to carry over the \$27,016.63 paving balance along with the \$30,000.00 Creek Road Bridge fund into FY'16 with the estimated impact on the municipal tax rate.

G. Fredette made a motion that was seconded by M. Tessier to carry over the full paving and bridge funds and raise taxes to cover any deficit. Motion carried (5-0).

The board indicated to Mr. Baker there would be \$47,000 for summer paving when adding the carry over amount to the FY'16 paving budget of \$20,000.

Mr. Baker agreed to contact Fuller Sand & Gravel to arrange summer paving.

Public Hearing on Revised Zoning Regulations. Planning Commission Chair Bruce Dobbins provided the board with the revised zoning regulations with minor changes after the planning commission's public hearing.

By unanimous consent, the Selectboard public hearing was set for Monday, August 17 at 6:00 p.m. with the regular Selectboard meeting to follow.

Town Hall Floors. With input from the Wallingford Historical Society, the Wallingford Alumni Association and the Masons, the board agreed refinishing the second story floor would have to take place in two phases rather than a single phase.

The board reconsidered an estimate from Brown's Hardwoods, Inc. to refinish the second story floor (\$4750 for single phase refinishing or \$6650 for two phase refinishing), stage floor (\$1595) and Town Administrator/lister office floors (\$1595).

S. Switzer said Greg Brown of Brown's Hardwoods explained he would do half the upstairs floor and the stage floor in one phase, then the other half of the floor and the town administrator/lister office floors in another phase.

G. Fredette made a motion to have the floors refinished in two phases. B. Brooks seconded the motion. Motion carried (5-0).

Board members directed S. Switzer to contact the Alumni Association and request a monetary contribution to the floor refinishing project with the explanation that the higher two phase proposal would accommodate group requests. It was noted the Masons were contributing \$2375 toward the project.

AT&T Cell Site Update. The board reviewed AT&T's latest proposal for a cell site upgrade at Town Hall along with a written draft contract. The board agreed the contract contained similar language as previous agreements and would not need to be reviewed by the town's attorney.

The board tabled action on the proposal until AT&T addresses concerns raised by Ralph Nimitz and Historic Preservations' James Duggans.

Public Comments. Mr. Dobbins offered an overview of a meeting he attended with Vermont Agency of Transportation officials regarding the Vermont Rail Plan 2015.

After some discussion, M. Tessier made a motion that was seconded by G. Fredette in support of the planning commission's effort to bring a passenger rail station to town. Motion carried (5-0).

G. Fredette indicated the board would be willing to write a letter of support if needed.

Letter of Appreciation. B. Brooks made a motion that was seconded by G. Fredette to send a letter of appreciation to Steve and Connie Berger for refinishing a Town Hall conference table at no charge to the town. Motion carried (5-0).

Lister File Recommendations. There was some discussion regarding options for making lister cards available to the general public without granting public access to lister/zoning files.

By unanimous consent, the board agreed a filing cabinet in the basement could be used as needed in the lister's office with a locksmith making a key. It was further agreed that zoning and lister offices would utilize files under the current arrangement with Jill Stone Teer creating a 3-ring binder of lister cards for the general public in the Town Clerk's office. If a member of the public wanted more information than what was included on the lister card, arrangements would have to be made with the zoning administrator, listers or assessor to view the files.

Special Meeting to Set Municipal Tax Rate. By unanimous consent, the board agreed to meet on Wednesday, August 5 at 10:00 a.m. at Town Hall to set the municipal tax rate.

Selectboard Comments/Concerns. N Tift directed S. Switzer to provide his contact information to Elfin Lake employees in case of an emergency.

G. Fredette said he would like a recommendation from the Recreation Committee regarding moving the Elfin Lake Road gate closer to Route 140W. The board would also like the Recreation Committee to prioritize use of funds from the \$15,000 donated to the town after pavilion construction costs were deducted.

The board discussed Ferris O'Connell's offer to move or screen all unregistered vehicles on the Route 103 property by September 1. The board agreed by unanimous consent that Mr. O'Connell should demonstrate a good faith effort by moving at least six vehicles by August 15 and all vehicles by September 1.

The board directed S. Switzer to request Ralph Nimitz provide a proposal for Town Hall energy efficiency measures to determine whether the town ought to seek a Historic Preservation grant requiring a 50/50 match.

N. Tift noted there was a request for a 15 m.p.h. speed limit sign on Elfin Lake Road. He said state statute prohibited speed limits below 25 m.p.h. and anything lower was not enforceable.

G. Fredette directed S. Switzer to have a sign installed at the lake alerting beach-goers to the lifeguards hours.

The board selected a stain to be applied to the Elfin Lake pavilion. They further agreed by unanimous consent that use of the pavilion would be on a first come, first serve basis.

B. Brooks made a motion that was seconded by G. Fredette to enter executive session at 8:20 p.m. for a personnel matter. The board exited executive session at 8:27 p.m.

Board members by unanimous consent directed S. Switzer to notify the co-directors of the summer recreation program of their support in handling a disciplinary issue.

Meeting adjourned at 8:28 p.m.

Date Approved: August 3, 2015

Sandi Switzer, Town Administrator