

Wallingford Selectboard Meeting
Minutes
July 7, 2014

Selectboard Present: Nelson Tift, Mark Tessier, Tom Phillips, Rose Regula and Gary Fredette

Others Present: Julie Sharon, Sandi Switzer, Peter Cooney, Diane Cooney, Fred Thurlow, Don Emery, Tom Truex, Russell Lattuca, Jay Eddy, John Colvin, Joyce Barbieri, Lowell Klock, Diane Baker and Elaine Warzocha.

Chair N. Tift called the regular Selectboard meeting to order at 6:30 p.m. at Town Hall.

Minutes. The board by consensus approved the minutes of the June 16th meeting.

Selectboard Orders. G. Fredette made a motion to approve pay orders totaling \$50,766.79; N. Tift seconded the motion. Motion carried (5-0).

Veterans' Park Request. Tom Truex was present on behalf of American Legion Post 52 to request permission to place an artillery monument at Veterans' Park. Mr. Truex said he needed the town's permission to continue with the application process. He indicated the Legion would be responsible for all costs associated with the project, including a cement pad to secure the piece. Rough size estimates were estimated at 13' X 6' and the weight at 2500 lbs. Don Emery said the monument could increase the town's property insurance rates. Mr. Emery said the entire project was under \$2000, so he did not think permits were required. T. Phillips made a motion to approve American Legion Post 52's request; M. Tessier seconded the motion. Motion carried (5-0).

Wallingford Historical Society. G. Fredette said a recent article in the Rutland Herald did not accurately represent the Selectboard's view of the Historical Society's use of the second floor. He indicated the board was hesitant to permit public events there out of concern for potential damage to Historical Society items and artifacts.

Historical Society president Joyce Barbieri responded the collection has been on the second floor for 20 years and there has never been an issue with lost, stolen or damaged items. John Colvin said he thought the board wanted all items removed from the second floor after reading the newspaper article. G. Fredette responded the town was concerned about protecting the items and that was why board members had denied a number of requests for use of the second floor.

T. Phillips asked whether any items needed to be secured before public events

were approved. Joyce Barbieri said many of the valuable items were already in cases. She encouraged use of the space, but she indicated a preference for local groups and residents. John Colvin said fragile Alumni items were locked in cabinets and there was a divider to keep the public out of certain areas.

Public Comments. T. Phillips raised the issue of installing a concrete floor beneath the proposed pavilion at Elfin Lake rather than pea stone as discussed at the June 16th meeting. Recreation Committee member Diane Baker indicated she was not in favor of the concrete flooring for aesthetic and safety reasons. G. Fredette said concrete was not his first choice because of maintenance costs and safety concerns, but he said he would not object if the majority of the board preferred concrete. M. Tessier suggested other options, including tiles.

It was noted General Electric's volunteer labor force was no longer available to construct the pavilion due to mandatory overtime. T. Phillips said he could round up enough volunteers. He said he would get estimates for a 20X36 pavilion and a concrete pad and present the information at the July 21 meeting.

Ms. Baker informed the board there would be a Recreation Committee meeting with all summer staff on July 14 to go over protocol and expectations. There was extensive discussion regarding the number of lifeguards on duty when the beach was busy.

Executive Session Personnel. N. Tift made a motion to enter executive session at 7:45 p.m. with Diane Baker and town administrator Sandi Switzer for personnel discussions; T. Phillips seconded the motion. Motion carried (5-0). The board exited executive session at 8:12 p.m. G. Fredette made a motion authorizing the lifeguard on duty to call for a second lifeguard as needed for safety and crowd concerns; T. Phillips seconded the motion. Motion carried (5-0).

G. Fredette made a motion to compensate Riley Phillips for filling in as Summer Camp Director during Tara Goodell's absence at \$15 an hour; M. Tessier seconded the motion. Motion carried (5-0).

N. Tift made a motion to hire Kim Phillips as afternoon Summer Program director; G. Fredette seconded the motion. Motion carried (4-0). T. Phillips abstained.

The board requested Town Administrator Sandi Switzer to contact Cheryl Maniery to find out if any of the adults bringing the 40 to 45 children to Elfin Lake with the RSSU camp later this month were lifeguards. If not, the town would request they bring a lifeguard or pay for the town to hire a lifeguard.

Copier. The Selectboard reviewed costs, features, service options and staff input regarding the three proposals for Town Hall copiers from Vermont Digital, Canon Solutions and Conway. G. Fredette made a motion to accept the Vermont Digital proposal for the Sharp M354N two-drawer copier at a price of \$3498; M. Tessier

seconded the motion. Motion carried (5-0).

Website Policy. The board reviewed a proposed website policy submitted by Snelling Center's Tess Gauthier, who is working on updating the town's website through a grant at no cost to the town. The board by consensus agreed the town's existing policy is sufficient and requested Ms. Gauthier to review both policies and offer a recommendation at the next meeting.

GMP Flag Agreement. The Selectboard reviewed an agreement with Green Mountain Power allowing the town to attach flag poles and brackets to utility poles in East Wallingford. After some discussion, board members announced a preference to place flags on poles 7, 8, 55, 59, 60 and 61 and near the East Wallingford Post Office. By consensus, the board agreed N. Tift should sign the GMP agreement.

Ancient Roads. S. Switzer distributed state documentation outlining the 7/1/15 deadline for complying with Act 178 requiring all Class 1, 2, 3 and 4 town highways and legal trails to appear on town maps. T. Phillips said it was his understanding the town was up-to-date. S. Switzer and Town Clerk Julie Sharon agreed to review the maps.

Preliminary Year End Financials. J. Sharon offered a preliminary report indicating the town had \$74,501.37 on hand at the end of the FY'14 on June 30. She noted a pay order schedule for items ranging from the Creek Road Bridge to the Wallingford Garage Fund totaled \$72,457.69, leaving a net income of roughly \$2000. After subtracting the budget deficit of \$6000 and adding FEMA revenue of \$4500, J. Sharon estimated a net of \$6900.

T. Phillips said he would like to see the \$30,000 for the Creek Road Bridge be placed in a Certificate of Deposit and he wanted gravel funds carried over to the next budget. G. Fredette said it was important to complete other special projects, such as removal of the underground storage tank. He said the board had asked taxpayers for funds for the projects and he would like to see them completed.

G. Fredette made a motion to follow J. Sharon's recommendations regarding the 6/30/14 Pay Orders; M. Tessier seconded the motion. Motion carried (5-0).

Other Announcements/Business: A citizen request to improve a section of Wallingford Pond Road was discussed. It was determined the road was 2.16 miles long starting at Sugar Hill Road. The board agreed by consensus the road crew could gravel and grade to the Wallingford Pond Road parking lot as needed.

The board by consensus agreed to sign a letter of condolence to Mrs. Seward.

G. Fredette made a motion to authorize S. Switzer to fine dog owners \$25 each for failure to register their pets; M. Tessier seconded the motion. Motion carried (5-0).

The board reviewed an inquiry from Wireless Capital Partners and took no action.

The board took no action on a letter from Betty Barrows.

The town has a Park and Ride facility, so the board did not favor seeking a grant for another one.

Executive Session. G. Fredette made a motion to enter executive session for personnel matters at 9:00 p.m., N. Tift seconded the motion. Motion carried (5-0).

The board exited executive session at 9:25 p.m. N. Tift made a motion to offer the Town Administrator a \$1 an hour raise as discussed upon hiring last September; G. Fredette seconded the motion. Motion carried (5-0).

N. Tift made a motion to authorize 2 percent pay raises to the two assistant town clerks, three transfer station employees and road crew member Charlie Woods and road foreman Steve Lanfear; G. Fredette seconded the motion. Motion carried (5-0).

Meeting adjourned at 9:35 p.m.

Date Approved: 07/21/14

Sandi Switzer, Town Administrator