

Wallingford Selectboard Meeting  
Minutes  
July 6, 2015

Selectboard Members Present: Nelson Tift, Gary Fredette, Rose Regula, Bill Brooks and Mark Tessier.

Others Present: Sandi Switzer, Julie Sharon, Phil Baker, Katherine Wade, Jeff Biasuzzi, Bruce Dobbins, and Ellie Frederick

Chairman Nelson Tift called the regular meeting to order at 6:30 p.m. at Wallingford Town Hall.

**Agenda Amendments.** Town Administrator Sandi Switzer added a ballfield use request to the agenda.

B. Brooks made a motion that was seconded by G. Fredette to approve Wendy Savery's request to use the ballfield for a Shakespeare play on Saturday, August 2 at 2:00 p.m. with Town Hall as a rain location. Motion carried (5-0).

**Minutes.** B. Brooks made a motion that was seconded by G. Fredette to approve the Minutes of the June 15, 2015 meeting. Motion carried (5-0).

**Selectboard Orders.** S. Switzer added John Cotrupi Builders' \$175 invoice for a town garage bathroom door to the pay orders. M. Tessier made a motion that was seconded by R. Regula to approve pay orders with the new total of \$68,458.60. Motion carried (5-0).

**Revised Zoning Regulations.** Planning Commission Chair Bruce Dobbins and planner Jeff Biasuzzi were in attendance to answer any questions regarding the revised zoning regulations.

M. Tessier asked planners to review the definition of camper. Mr. Dobbins agreed.

There was some discussion regarding what impact new regulations would have on signage in the village. Mr. Biasuzzi said any existing signs would be grandfathered. He said the new regulations take into account signs already erected.

Mr. Biasuzzi urged the board to review a new fee schedule. He also suggested the board consider offering stipends to volunteers who serve on the planning commission and Development Review Board.

**Lister Office Update.** By consensus, the board agreed outgoing assessor John Tiffany should attend Board of Civil Authority hearings on July 7 along with new assessor Lisa Wright Garcia.

**FY'15 Year End Preliminary Totals.** Town Clerk and Treasurer Julie Sharon provided an overview of year end totals. Income totaled \$952,643.76, while expenses totaled \$888,094.60 leaving a net income of \$64,549.16. She said the board would need to determine whether to roll over \$93,140.09 in proposed expenses for items such as the paving budget and reappraisal, bridge and building funds. The carryover would result in a \$28,590.93 net loss for the year.

B. Brooks made a motion to table any decisions on paving and Creek Road Bridge funds until more information is available on the grand list and tax rate. G. Fredette seconded the motion. Motion carried (5-0).

**Road Commissioner's Report.** Road Commissioner Phil Baker and the board reviewed bids from International (\$138,927), Western Star (\$143,210), and Kenworth (\$155,900) for a new double axle dump truck for the road crew. Trade-in values for the town's 2006 Sterling were figured into the bids. Mr. Baker said all estimates included a Viking dump body.

He said in 10 years, the Kenworth would be worth \$20,000 more in trade-in value compared to the other trucks. He noted the town owned another Kenworth and it would be easy for the road crew to go from one truck to the next one.

Mr. Baker said Kenworth also had a service station in Pittsford for convenience. He recommended the town purchase the Kenworth.

M. Tessier asked about delivery dates. Mr. Baker said he was told it would be available in November or December.

N. Tift asked whether Kenworth could match the trade-in amount of \$14,000 offered by International for the 2006 Sterling. Mr. Baker said he would check into it.

M. Tessier made a motion that was seconded by B. Brooks to purchase the 2016 Kenworth T800. (Truck 66,000 GVWR \$112,000, Viking Dump body and plow package \$52,800, extended cab \$2750, cab corner windows \$350. Trade-in amount to be determined). Motion carried (5-0).

**Paving Bids.** The board reviewed paving bids from Pike, Wilk and Fuller for several village streets. M. Tessier made a motion that was seconded by R. Regula to accept the low bid of \$62 per ton installed from Fuller Sand and Gravel. Motion carried (5-0).

Mr. Brooks said the paving budget would be determined after the board decides what to do with the FY'15 carryover expenses.

**Junk Vehicle Complaint.** Katherine Wade read aloud a letter she had written in response to a complaint regarding junk vehicles and other items on her Sugar Hill Road

property. She shared photographs of the property and indicated what items had already been removed and which vehicles were registered.

G. Fredette asked how much time Ms. Wade needed to clean up the property. Ms. Wade responded she would have it done by the fall. B. Brooks made a motion that was seconded by G. Fredette to postpone any action on the complaint until November 1 to give Ms. Wade the time to clean it up. Motion carried (5-0).

N. Tift directed S. Switzer to notify the complainant of the board's decision.

**Public Comments.** None

**Town Hall Floors.** The board reviewed an estimate from Brown's Hardwoods, Inc. to refinish the second story floor (\$4750 for single phase refinishing or \$6650 for two phase refinishing), stage floor (\$1595) and Town Administrator and lister office floors (\$1595).

Jay White notified the board via email the Masons agreed to contribute half (\$2375) of the cost for single phase refinishing of the second story floor.

G. Fredette said the town could use cell tower income placed in the Building Fund to pay for the work.

G. Fredette made a motion to accept Brown's Hardwoods estimate of \$4750 for the single phase refinishing, the \$1595 for the stage floor and \$1595 for the Town Adminstrator/Lister office floors. B. Brooks seconded the motion. Motion carried (5-0).

**Mitchell Road Use.** Outgoing assessor John Tiffany had requested clarification on the board's instructions last spring to Frank Chapman regarding use of Mitchell Road to access his camp. Mr. Tiffany requested the information by July 6 in order to prepare for the Board of Civil Authority hearing on July 7.

By consensus, the board agreed no improvements such as ditching, culverts or gravel could be used on that road. They indicated a fallen tree could be removed from the road and Mr. Chapman could bring in a bulldozer to make it passable for a four-wheel drive vehicle.

S. Switzer drafted an email to Mr. Tiffany regarding Mitchell Road use. She read it aloud to the board prior to sending it. The board approved the wording.

**Route 103 Junk Vehicles.** Town attorney Gary Kupferer advised junk vehicles on Ray Agostinelli's Route 103 property were his responsibility now that the tenant, Ferris O'Connell, has vacated the property.

By consensus, the board directed S. Switzer to notify Mr. Agostinelli that he had 30 days to adhere to the town's Junk Ordinance or risk civil penalties.

**Short term disability.** By consensus, the board approved offering short term disability to eligible employees.

**Selectboard Concerns and Comments.** G. Fredette said there had been no progress on construction of the pavilion at Elfin Lake. The board directed S. Switzer to contact the Recreation Committee to request a plan be forwarded to the Town Administrator by July 20th addressing construction of the pavilion.

**Other Business/Announcements.** M. Tessier made a motion that was seconded by G. Fredette to appoint Jerry Tift as special police officer starting July 1. Motion carried (5-0).

The board by consensus directed S. Switzer to purchase a supply of 50 biodegradable brown bags for resale to residents at the transfer station for leaf collection.

The board reviewed Unison's cell site lease conversion offer dated July 1, 2015. No action was taken.

B. Brooks made a motion that was seconded by R. Regula to enter executive session for employee evaluations at 8:23 p.m.

The board came out of executive session at 8:29 p.m.

B. Brooks made a motion that was seconded by R. Regula to give 2% raises to road crew members Steve Lanfear, Charlie Woods and John Squier, Assistant Town Clerks Jill Stone Teer and Deb Chilson, Town Clerk and Treasurer Julie Sharon, Town Administrator Sandi Switzer, Zoning Administrator Jeff Biasuzzi, Transfer Station employees Stearns Stewart and Jim Regula, with Transfer Station employee Art Nemeth's wage to be set at \$10 per hour. Motion carried (5-0).

Meeting adjourned at 8:30 p.m.

Date Approved: 07/20/15

Sandi Switzer, Town Administrator