

Wallingford Selectboard Meeting  
Minutes  
April 18, 2016

Selectboard Members Present: Bill Brooks, Rose Regula, Mark Tessier, and Nelson Tift.

Others Present: Sandi Switzer, Julie Sharon, Phil Baker and Gilly Turgeon.

B. Brooks called the regular Selectboard meeting to order at 6:30 p.m. at Wallingford Town Hall.

**Agenda Amendments.** None.

**Minutes.** N. Tift made a motion that was seconded by R. Regula to approve the Minutes of the April 4, 2016 meeting. Motion carried (4-0).

**Selectboard Orders.** M. Tessier made a motion that was seconded by R. Regula to approve pay orders totaling \$20,203.02. Motion carried (4-0).

**PACIF 2016 Equipment Grant.** The board reviewed the VLCT PACIF grant application for highway department equipment totaling \$2198.11 requiring a 50% local match. B. Brooks indicated there was \$750 in the FY'17 Workplace Safety line item. Town Clerk and Treasurer Julie Sharon said there were funds available in the highway budget to offset the balance of the local match. N. Tift made a motion that was seconded by M. Tessier authorizing B. Brooks to sign the grant application. Motion carried (4-0).

**Quarterly Financials.** J. Sharon provided an overview of FY'16 third quarter financials. For revenue, J. Sharon said recording and copying fees as well as ordinance fines exceeded anticipated estimates. She noted line #4540 included a FEMA payment.

N. Tift said his Selectboard salary could be used for summer recreation program scholarships.

J. Sharon said the reappraisal and Creek Road bridge accounts would be funded before the end of the current fiscal year. She noted winter sand and salt expense line items were well-below anticipated spending. The road foreman and road commissioner were provided copies of third quarter financials.

J. Sharon noted April 18 was the deadline for property tax payments. She said last year she turned over \$211,000 in delinquent accounts to Lee Perry and this year she turned over \$170,000.

**Road Commissioner's Report.** Road Commissioner Phil Baker reported he responded to water and drainage complaints by Trudy Dias on Nash Drive and directed road foreman Steve Lanfear to do some ditching work.

Mr. Baker said he would respond to Milt Moore regarding a collapsed driveway culvert on Olde Pine Lane. He said it was his understanding the town was responsible for driveway culverts if properly installed.

Mr. Baker said Gilly Turgeon was planning to repave his commercial property driveway on Depot Street and wanted to connect a drain to the town's storm water drainage system. Mr. Baker said he visited the site and there was a 4-inch galvanized pipe and 5.5-foot manhole in that area. Mr. Turgeon said excessive water was undermining his foundation. He said the area to be repaved would include the former pub as well as the restaurant parking lots. Mr. Baker asked whether the board knew of any permit requirements for the project. Board members responded they were not aware of any requirements. Mr. Baker said he had contacted Fire District #1 about cutting into the sidewalk. N. Tift made a motion that was seconded by R. Regula to approve the project as described by the road commissioner with the stipulation the town's storm water drainage system could accommodate the proposal. Motion carried (4-0).

The board reviewed documents from the state recommending the town create a storm water master plan for the village and a road erosion assessment plan for municipal roads without collection systems. The board also reviewed state Department of Environmental Conservation documents related to Municipal Road General Permit mandates and timeline. All documents were provided to the road commissioner.

There was a discussion regarding a citizen's concern that motorists were not yielding to pedestrians in the crosswalk near the elementary school. M. Tessier made a motion that was seconded by R. Regula authorizing Town Administrator Sandi Switzer to apply for an in-street sign for the crosswalk. Motion carried (4-0).

M. Tessier said he would like to see increased police patrols near the school during the morning and afternoon travel hours. N. Tift said he would like to see a flashing speed sign installed on School Street.

**Development Review Board Appointment.** M. Tessier made a motion that was seconded by R. Regula appointing Erika Berner to the Development Review Board seat vacated by Nathan Astin. Motion carried (4-0).

**Local Emergency Operational Plan.** N. Tift made a motion that was seconded by M. Tessier authorizing B. Brooks to sign the annual Local Emergency Operational Plan. Motion carried (4-0).

**Elfin Lake Sign.** M. Tessier made a motion that was seconded by N. Tift approving the design and \$125 cost of an Elfin Lake Public Beach sign. Motion carried (4-0).

**Superior Court Property Assessment Settlement Documents.** N. Tift made a motion that was seconded by R. Regula authorizing B. Brooks to sign settlement documents

assessing the Truex property at \$415,500 and the Sease/Tiplady property at \$799,000. Motion carried (4-0).

**Workshop Request.** N. Tift made a motion that was seconded by R. Regula approving the town administrator's request to attend a free VLCT VOSHA risk management workshop in Londonderry on May 24. Motion carried (4-0).

**Public Comments.** None.

**Selectboard Concerns:** The board reviewed an email response from Advantage Tennis regarding the tennis court rehabilitation project. The board acknowledged the proposal would not include tree root removal or the removal of any of the pavement from either court, but would include retrofitting the fence around a single tennis court. Board members agreed annual maintenance of the vegetation would be necessary so roots do not damage the court.

M. Tessier said he talked to Dean McGee about the town's requirement that adjoining neighbors agree to Mr. McGee's request to discontinue Mears Meadow Trail. B. Brooks noted the Selectboard in 2005 adopted a policy assessing a \$500 fee per road discontinuance request in order to offset related expenses. He indicated the town would continue to follow that policy.

**Other Business/Announcements.** B. Brooks said the Energy Committee was drafting solar siting language for the Town Plan and recommended the Selectboard not sign the Rutland Town Solar Resolution. He said the Energy Committee was keeping apprised of state legislation related to these matters.

By unanimous consent, the board authorized the purchase of roofing materials for a transfer station building and agreed employees Jim Regula and Art Nemeth could replace the roof on a day the facility was closed.

The board briefly discussed assessor Lisa Wright Garcia's recommendation the town start planning for a reappraisal next summer. B. Brooks said the town would have to go out to bid on the project. N. Tift said the town received three estimates for the 2007 reappraisal.

There was a brief discussion regarding a request by Ralph Nimtz for the town to consider adding screening to the fence around the transfer station dumpsters. The board agreed to approve a request by any group willing to fundraise for this effort. They further agreed to put the item on the town's wish list.

The meeting adjourned at 7:25 p.m.

Date Approved: 05/02/16

Sandi Switzer, Town Administrator