

Wallingford Selectboard Meeting  
Minutes  
April 2, 2018

Selectboard Members Present: Bill Brooks, Gary Fredette, Rose Regula, and Mark Tessier. Nelson Tift was absent.

Others Present: Julie Sharon, Sandi Switzer, Joyce Barbieri, Phil Baker, Lynn Edmunds, Lisa Williams and Jill Burkett.

**Agenda Amendments.** None.

**Minutes.** G. Fredette made a motion that was seconded by M. Tessier to approve the Minutes of the Selectboard meeting on March 19, 2018. Motion carried (4-0).

**Pay Orders.** G. Fredette made a motion that was seconded by M. Tessier to approve pay orders totaling \$20,860.31 after \$24 was added for name plates from Initial Ideas.

R. Regula asked if the Conservation Commission obtained quotes for a shed. There was no information available regarding multiple estimates. Motion carried (4-0).

G. Fredette made a motion that was seconded by M. Tessier to amend the 3/19 pay orders to add \$6 to the envelope purchase price with a new pay order total of \$10,778.93. Motion carried (4-0).

**Road Commissioner's Report.** The board and Road Commissioner Phil Baker acknowledged receipt of annual bridge inspection reports.

Mr. Baker said he inspected road access with VTrans officials for Justin Filskov's driveway on Maranville Road and all issues were resolved.

He said he would provide Town Administrator Sandi Switzer with estimates for a VTrans Structure Grant application for a culvert replacement project on West Hill Road.

Mr. Baker said the road crew plowed Kent Farm Road and it is now accessible.

S. Switzer informed the board FEMA representative, Chris Lajoie, recommended not reducing Tifft Road to one lane until FEMA has the opportunity to scope out the road and present design plans and cost estimates for repairs.

There was a discussion regarding what action to take to improve safety conditions on Tifft Road and it was agreed a log or jersey barriers should be installed at the narrow problematic area with warning signs.

S. Switzer asked if the road commissioner would assist with specifications for a new one-ton truck in order to obtain bids. Mr. Baker agreed.

G. Fredette noted VTrans would be installing a centerline rumble strip on Route 7 in the village.

R. Regula asked the road commissioner to request the road crew bring transfer station tires to Gleason Road in Rutland. Mr. Baker agreed.

**Annual Financial Plan.** By consensus, the board approved the Annual Financial Plan to be submitted to VTrans.

**Road and Bridge Standards.** By consensus, the board re-adopted Road and Bridge Standards approved by the Selectboard in March of 2013.

**VTrans Class 2 Paving Grant Application.** The board reviewed the Class 2 paving grant application for Route 140W in the amount of \$166,400 with a local match of \$33,280. By consensus, the board approved the application.

**Community Visit Dinner.** Jill Burkett presented an estimate of \$506 from Sal's Restaurant to cater the Community Visit Dinner on Thursday, April 26. She suggested the board approve spending up to \$600 to include ingredients for dessert and extra food as needed.

G. Fredette made a motion to approve up to \$600 for the dinner. M. Tessier seconded the motion. Motion carried (4-0).

**Public Comments.** Lynn Edmunds presented the board with a number of comments and recommendations for the draft Town Plan.

B. Brooks indicated the planning commission has another meeting scheduled for April 9 and they could at that time vote to send the Town Plan to the Selectboard. He said the Selectboard would then set a date for a public hearing. He said the board could only make minor amendments to the document, accept it as is, or reject it.

Joyce Barbieri indicated a number of Town Plan recommendations she presented to the planning commission at the public hearing were not made.

**Road Crew Job Description.** M. Tessier made a motion that was seconded by R. Regula to approve the road crew job description. Motion carried (4-0).

By consensus, the board approved language for a Help Wanted newspaper advertisement for a road crew member.

**Rules of Procedure.** The board by consensus approved VLCT's Rules of Procedures after one minor change of adding special police officer to Section F, line 7d.

**Elfin Lake Season Pass Request.** G. Fredette made a motion that was seconded by M. Tessier to provide two Elfin Lake season passes as door prizes for Wallingford Bike Safety Day. Motion carried (4-0).

**Former Witham Property on Route 103.** G. Fredette said he visited the former Witham property on Route 103 earlier in the day. He said it looked like residents had moved away. S. Switzer said Rutland County Sheriff's Deputy Justin Cram intended to visit the property on April 4 to see if everyone had vacated.

The board reviewed VLCT attorney Carl Andeer's recommendations for the trailers, a camper and shed left on the property. There was a brief discussion regarding salvaging the trailers. No action was taken until occupancy can be determined. B. Brooks said after that determination was made the Town would contact attorney Gary Kupferer for advice on how to proceed.

**Conservation Commission Appointment.** B. Brooks made a motion that was seconded by G. Fredette to appoint Pat Stone to the Conservation Commission for a term to expire in 2022. Motion approved (4-0).

**VLCT PACIF Safety Grant.** G. Fredette made a motion that was seconded by R. Regula approving a VLCT PACIF Safety Grant application totaling \$529.28 for a sign package and safety vests with a 50% local match. Motion carried (4-0).

**Lockerby Property Tax Sale.** Town Clerk and Treasurer Julie Sharon said the tax sale would be cancelled because the overdue amount had been paid.

**Selectboard Concerns.** None.

**Other Business.** M. Tessier said there was someone interested in joining the Recreation Committee. He said the committee was full and the individual could serve as an alternate. He said he would await the Recreation Committee's recommendation.

**Executive Session.** B. Brooks made a motion to enter executive session for a personnel matter at 7:40 p.m. with the town administrator to be included. M. Tessier seconded the motion. Motion carried (4-0).

The board emerged from executive session at 7:45 p.m. By consensus, the board directed the town administrator to write a letter to the Dept. of Health.

The meeting adjourned at 7:46 p.m.

Date Approved: 04/16/18

Sandi Switzer, Town Administrator