

Wallingford Selectboard Meeting  
Minutes  
January 7, 2019

Selectboard Members Present: Bill Brooks, Gary Fredette, Rose Regula, Mark Tessier, and Nelson Tift.

Others present: Julie Sharon, Sandi Switzer, Joyce Barbieri, Phil Baker, Judy Edmunds, Lynn Edmunds, Mary Cohen, and Tyler Richardson.

Chair B. Brooks called the meeting to order at 6:30 p.m. at Town Hall.

**Agenda Amendments.** None.

**Minutes.** G. Fredette made a motion that was seconded by M. Tessier to approve the 12/17/18 Minutes. Motion carried (5-0). M. Tessier made a motion that was seconded by R. Regula to approve the 12/17/18 Special Meeting Minutes. Motion carried (5-0).

**Pay Orders.** N. Tift made a motion that was seconded by R. Regula approving the pay order total of \$26,982.16 after \$26,512.68 for Nellie Bixby Estate unclaimed funds was deleted. Motion carried (5-0).

**Road Commissioner Report.** Road Commissioner Phil Baker said the dump body and plow package were being installed on the new one ton. He said he was not in favor of a temporary bridge for Van Wyck. He said he would prefer the structure be re-decked.

**Stan Taylor Property.** Assessor Lisa Wright offered a brief history of actions she had taken during the 2018 reappraisal to reconcile a number of properties bordering and extending into the town of Tinmouth. She indicated map and overlay information she received from Dean Russell Graphics led her to believe the Stan Taylor house was in Tinmouth. Through the errors and omissions process in each town last August, the house was taxed in Tinmouth rather than Wallingford.

Former Wallingford Town Clerk and Treasurer Joyce Barbieri produced numerous deeds and documents indicating the house was in Wallingford. Ms. Wright suggested hiring an attorney and surveyor to clarify the matter. She indicated she had contacted Paul Gillies, Tammy Heffernan and Gary Kupferer for rates. Mr. Gillies and Ms. Heffernan quoted \$150 per hour, she said. Mr. Kupferer declined and advised the town to hire a surveyor, she said.

The board then viewed a DVD featuring Carl Rogers pointing out property boundaries and the location of the Taylor house in Wallingford. After an extensive discussion, the board requested Ms. Barbieri visit the Tinmouth town clerk's office to search for further documentation. B. Brooks agreed to discuss the matter with Tinmouth Selectboard Chair Frank Sears. The board directed Ms. Wright to obtain estimates from surveyors. B. Brooks thanked Ms. Barbieri for her extensive research on this matter.

Resident Judy Edmunds questioned whether Dean Russell Graphics should be held partly responsible for this matter.

**Truck Financing.** B. Brooks made a motion that was seconded by G. Fredette accepting Community Bank's terms of three equal payments and a 2.55 percent fixed rate of interest on a Highway Equipment Note of \$57,545 for the new one ton truck. Motion carried (5-0).

**Ewaste Collection.** G. Fredette made a motion that was seconded by M. Tessier authorizing B. Brooks to sign a one-year contract extension with National Center for Electronics Recycling (NCER) for the collection of ewaste. Motion carried (5-0).

**Rutland Marketing Initiative.** Rutland Reg. Chamber of Commerce Executive Director Mary Cohen and Rutland Economic Development Corp. Executive Director Tyler Richardson provided an overview of the Rutland Region marketing campaign this past year. Following the review, board members agreed to place an article on the Town Meeting Warning asking voters to approve \$1993 for the initiative. Ms. Cohen said she would attend the annual Floor Meeting to address voters.

**Public Comments.** Ms. Barbieri requested the local economic development committee post meeting minutes.

**FY'20 Revenue.** By consensus, the board agreed on the following line items: #4502 \$80,050; #4503 \$25,000; #4505 \$4000; #4513 \$4000; #4514 \$17,000; #4515 \$1500; #4540 \$0; #4545 \$5500; #4547 \$5000; and #4548 \$2500.

**Constable Article.** By consensus, the board agreed to place an article on the Town Meeting Warning asking voters to appoint rather than elect a constable. The item must be voted by Australian ballot and, if approved, would take effect the following year.

**Former Witham Property.** G. Fredette made a motion that was seconded by R. Regula authorizing B. Brooks to sign a client/attorney agreement on behalf of the town to retain attorney Tammy Heffernan for the sale and closing of the 1631 Route 103 property. Motion carried (5-0).

N. Tift made a motion that was seconded by M. Tessier authorizing B. Brooks to sign the Purchase and Sales agreement for 1631 Route 103 in the amount of \$1500. Motion carried (5-0).

G. Fredette made a motion that was seconded by M. Tessier authorizing B. Brooks to sign closing documents on behalf of the town of Wallingford related to the 1631 Route 103 property. Motion carried (5-0).

**Dog Hearing.** After reviewing Animal Control Officer Tori Filskov's dog bite complaint involving a dog owned by David and Lois Castonquay, the board by consensus schedule a hearing on Monday, February 4 at 6:00 p.m. at Town Hall.

**Annual Report Dedication.** By consensus, the board agreed to dedicate the annual Town Report to the 200-year-old Rotary Building.

**Town Hall Building Use Request.** By consensus, the board declined a request by Ralph Corbo to use Town Hall for a party caucus in March due to the political nature of the gathering. They recommended Mr. Corbo request use of the Klock Room at Gilbert Hart Library.

**Selectboard Concerns.** G. Fredette raised the issue of budgeting for a recreation director in response to comments he had heard from residents regarding this matter. He said he did not believe funds for a fulltime position would be approved by voters at Town Meeting. As an alternative, he suggested budgeting for a seasonal employee.

G. Fredette presented a proposal utilizing \$2500 in FY'19 recreation funds to hire an employee at \$15 per hour to work the months of May and June and then asking voters at Town Meeting to approve \$10,000 to fund the position from July 1 through September 30, 2018 and April 1 through June 30, 2019.

B. Brooks said he agreed it was unlikely voters would fund a fulltime, year round position. R. Regula said she supported a seasonal position after hearing from residents at the 12/17 special meeting.

M. Tessier indicated his support for a fulltime recreation director. He noted there were many untapped resources the town could take advantage of with a fulltime employee.

Resident Lynn Edmunds expressed his support for a seasonal employee.

After further discussion, G. Fredette made a motion that was seconded by N. Tift to include an article on the Town Meeting Warning asking voters to authorize \$10,000 in funds for a recreation director. Motion carried (5-0).

**FY'20 Administration.** By consensus, the board approved the following line items – #5000 \$150; #5001 \$5100; #5002-A \$19,950; #5002-B \$3000; #5002-C \$1650; #5004 \$4950; #5004-A \$400; and #5010 \$1500.

M. Tessier made a motion that was seconded by N. Tift to add a new line item for the Health Officer with a \$250 budget. Motion carried (5-0). N. Tift made a motion that was seconded by M. Tessier to reduce the constable line #5402 to \$250. Motion carried (5-0). Board members tabled the rest of the Administration budget until later in the meeting.

**FY'20 Insurance.** The board reviewed estimated insurance costs for the next fiscal year that were \$267 less than the FY'19 insurance budget. By consensus, the board approved budgeting \$129,233 for all municipal insurance including property, liability, workers compensation, health, dental, and retirement.

**Second Meeting in January.** By consensus, the board agreed to meet on Monday, January 21 for the second meeting of the month.

**FY'20 Budget.** B. Brooks raised the issue of increasing the town administrator hours to 30 hours per week. Town Administrator Sandi Switzer advised she would like to

continue working part time as an assistant town clerk. After further discussion, the board agreed to budget for 26 hours per week for the town administrator.

By consensus, the board agreed on the following line items - #5005 \$50,900; #5006 \$128,700; #5007 \$13,000; #5008 \$22,500; #5009 \$24,400; and #5003 \$29,500 (26 hours per week). Board members amended #5115 to \$5000 for legal. There was a brief discussion regarding budgeting for a survey of the Taylor property, but board members declined. Line item #5027 was set at \$1000 as the local match for a grant to update the Local Hazardous Mitigation Plan by 2020.

**Other Business.** None.

The meeting adjourned at 9:34 p.m.  
Sandi Switzer, Town Administrator

Date Approved: 01/21/19